Online Registration Portal for ITT, OP and GMCS Courses

User Manual

Board of Studies and ITT – IT Directorate, ICAI

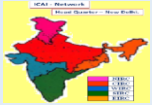
Table of Contents

- Introduction..... 08
- Key Features..... 09
  - Student..... 09
  - Faculty..... 10
  - POU (Program Organizing Unit)..... 11
  - Head Office Admin..... 12
- Home Page..... 13
- ITT Course Information..... 14
- OP Course Information..... 15
- GMCS – I Course Information..... 16
- GMCS – II Course Information..... 17
- Announcement..... 18
- Login Screen..... 19
- Register as Student..... 20
- New Student Registration..... 21
  - CPT Route..... 22
  - Direct Entry Scheme Route..... 24
- Confirmation..... 26
- Forgot Password..... 27

User

- Student Section…… 030

- Faculty Section…… 091



- POU Section…… 108

- Head Office Admin Section…. 180

- Regional Office User Section… 189

Index

Student

- Facilities for students..... 31
- Student Dashboard..... 33
- Preferences..... 34
- Apply for Future Batch..... 36
- My Wait List Number..... 43
- Course Registration..... 45
  - General Batch..... 46
    - ITT Course..... 47
    - OP Course..... 52
    - GMCS – I Course..... 57
    - GMCS – II Course..... 62
  - Wait List Batch..... 68
    - ITT Course..... 69
- Modify Course Registration..... 76
- Faculty Feedback..... 84
- Update Registration Number..... 88
- View Personal Details..... 90

Faculty

- Login..... 93
  - New faculty Registration..... 94
    - Personal..... 95
    - Qualification..... 96
    - Subjects..... 97
      - GMCS – I 97
      - GMCS – II..... 98
      - ITT..... 99
      - OP..... 100
- Confirmation..... 101
- Faculty Dashboard..... 102
- Preferences..... 103
- Modify Personal Details..... 104
- Subject Approval Status..... 106

POU (Program Organizing Unit)

- Login..... 110
- Preferences..... 111
- POU Dashboard..... 112
- Manage Your Batches..... 113
  - ☑ ITT Course. 116
  - ☑ OP Course. 117
  - ☑ GMCS – I Course..... 118
  - ☑ GMCS – II Course..... 119
- Launch Batch..... 121
- Batch List..... 129
- Confirm Student Registration..... 132
- Reference Registration..... 136
- Approve Change of Batch..... 145
- Student Attendance Sheet..... 147
- Faculty Approval 153

- Faculty Attendance Sheet..... 156
- Cancel Wait List Number..... 160
- Generate Certificate..... 163
- Print Authorization..... 166
- Print Certificate..... 171
- Faculty Schedule Details..... 173
- Reports..... 178

Information

Board of Studies and ***IT Directorate*** of ICAI have jointly developed "Online Registration Portal for ITT, OP and GMCS courses" for registration / allocation of batches for ITT, OP and GMCS courses respectively to facilitate the students to register themselves from anywhere anytime for any training centre of the ICAI across India.

The Online Portal provides the facility for any time Online Registration for Courses, Selection of Batches / Location, Batch Transfer, Faculty Allocation and Scheduling by Program Organizing Unit (POU), Online Feedback, Online Certificate Generation etc.

The Online Portal consists of 4 modules namely -

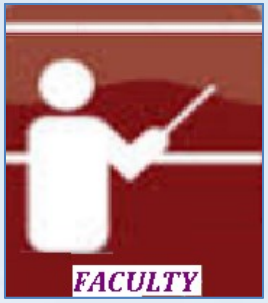
- " Student Module ",
- " Faculty Module ",
- " POU Module " and
- " HO Admin Module ".

Key features

Students Module

- Register online from anywhere in any open batch.
- Register in waiting list with preferred location.
- Payment through offline/online mode.
- Single Sign-on for all the courses.
- Transfer to another batch.
- Submit feedback online.
- Print the completion certificates online.

Faculty Module



- Single – Sign - on.
- Register online for all courses at POU.
- Edit / Modify Registration.
- View Approval / Disapproval status.

POU Module

- Create and Launch of batches for all courses.
- View the status of batch registration.
- View and Confirm/Unconfirm the list of registered students for each batch.
- Maintain student / faculty attendance sheet.
- Approve / disapprove the faculty after registration.
- Generate certificate.
- Print certificate.

Head Office Admin Module

- Facility to create new POU.
- Monitor student's registration course wise and POU wise.
- Monitor faculty registration course wise and POU wise.
- Report generation–> batch wise student and faculty reports, POU wise student's details report, course wise student's details report etc.

Home Page

Wed Jul 09 20:33:25 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

Online Registration Portal for ITT, OP and GMCS Courses on All India Basis

Board of Studies and IT Directorate of ICAI jointly have developed " Online Registration Portal for GMCS, ITT and Orientation Programs" for Registration/ Allocation of Batches for ITT, OP and GMCS courses to facilitate the students to register themselves from anywhere anytime for any training centre of ICAI across India. The Online portal provides the facility for any time online registration for courses, selection of batches / location, batch transfer, faculty allocation and scheduling by POU, online feedback, online certificate generation etc. The online portal consists of 4 modules namely "Student Module", "Faculty Module", "POU Module" and "HO Admin Module". The key features of each of modules are as stated below:

Key features:

Students Module:

- Register online from anywhere in any open batch.
- Register in waiting list with preferred location.
- Payment through offline/online mode.
- Integration with ICAI students Database.
- Single Sign-on for all the courses.
- Transfer to another batch.
- Submit feedback online.

Copyright 2013 All rights reserved to the ICAI.

ITT Course Information

Wed Jul 09 22:37:12 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

Information Technology Training

The 100 hours IT training is required for CA students to get thorough knowledge/understanding of the concepts of Information Technology tools and techniques useful for their professional life. Considering the importance of IT, ICAI has introduced 100 hours IT Training in its course curriculum at Intermediate level to provide synchronization between theoretical knowledge and practical application of IT. The curriculum of the Information Technology Training has been designed in a manner so as to provide the students an exposure to the practical technicalities of the subject and to enhance their IT skills set to meet the challenges of the global business world.

The highlights of the 100 hours of ITT programme are as follows:

- The 100 hours ITT is moduled for a period of maximum 40 days @ 3-5 hours per day on full time basis.
- The training components would focus on application software relevant for accounting and auditing. In addition, knowledge of Operating Systems like Windows 7, MS-Office including Word, Excel, PowerPoint, Data Base Management Systems, Web Technology and System Security and E-Filing are strengthened.
- The 100 hours ITT has been linked to theoretical knowledge imparted through Paper on Information Technology. It has been planned to synchronize theoretical knowledge with practical.
- A student has to complete 100 hours ITT before commencing his practical training.
- The 100 hours ITT is carried out through Regional Offices and Branches of the ICAI which would charge a separate fee of Rs.4000.

Click here to Login

Copyright 2013 All rights reserved to the ICAI

OP Course Information

Wed Jul 09 22:37:12 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

Orientation Programme

The 35 hrs of Orientation Programme has been designed to make CAs complete Business Managers with an all-round personality encompassing Managerial Skills, Soft Skills and Communication. As per guidelines, a student has to undergo Orientation Porgramme before joining as an Articled Assistant.

Objective of this program is to equip the entrants of the profession with some essential skills, such as -

- To familiarize the entrants with various dimensions of the Indian Accountancy Profession.
- To develop effective communication and presentation skills.
- To groom and motivate the entrants to be knowledgeable and skilled professionals.
- To expand the significance of practical training in the life of a professional.
- To foster values such as integrity, transparency and Independence in the budding professionals.
- To develop effective communication, interpersonal and presentation skills.

Click here to Login

Copyright 2013 All rights reserved to the ICAI

GMCS – I Course Information

Wed Jul 09 22:37:12 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

GMCS-I Course

The 15 days full time Course on General Management and Communications Skills-I has been developed to make CAs Complete Business Managers (versus just accountants) with an all-round personality encompassing managerial skills, soft skills, time management skills and interpersonal skills and negotiation skills. This course is undergone by the students (who have joined articleship training on or after 1st May, 2012) during their 1st year of articleship training and completion of GMCS-I Course is a regulatory requirement under Regulation 51A/72A.

The GMCS-I Course aims to equip the entrants to the profession with some essential skills, such as-

- To develop effective communication and presentation skills
- To inculcate business acumen and public relation skills
- To develop all round personality with mature outlook to function effectively in different atmosphere

Click here to Login

Copyright 2013 All rights reserved to the ICAI

GMCS – II Course Information

Wed Jul 09 22:37:12 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

GMCS-II Course

The 15 days full time Course on General Management and Communications Skills-II has been administered when a CA student is about to complete articleship training and look for full time employment. He/she has some experience working as an article and needs to be prepared to take on even larger responsibilities. This course is undergone by the students (who have joined on or after 1st May, 2012) during 19th and 36th month of articleship training and completion of GMCS-II Course is a regulatory requirement under Regulation 51A/72A.

The GMCS-II Course aims to equip the students to the profession with some essential skills, such as-

- To sharpen communication and presentation skills
- To develop inter-personal and leadership skills
- To provide an understanding of contemporary business environment and opportunities
- To prepare the student for a career either in employment or in practice, by coaching them to be adaptable and accountable

Click here to Login

Copyright 2013 All rights reserved to the ICAI

Announcement

Wed Jul 09 22:37:12 2014

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

ICAI Cloud Campus

Login

- Home
- OP
- ITT
- GMCS Course
- GMCS-I Course
- GMCS-II Course
- Announcement

Download Student User Manual

Important Announcement

As per the Council's decision, students who registered for Practical Training on or before April 30, 2012 were required to undergo General Management Communication Skills (GMCS) Course before applying for membership of the ICAI as per Regulation 51A/72A of the Chartered Accountants Regulations, 1988.

With a view to make the GMCS more effective, the Council at its 331st Meeting decided to discontinue the existing GMCS course with effect from 1st April, 2014 and directed that students registered for Practical Training on or before April 30, 2012 shall be required to undergo GMCS – II course only instead of existing GMCS course before applying for membership of the ICAI as per Regulation 51A/72A of the Chartered Accountants Regulations, 1988.

In this connection, above students are advised to register at the portal www.icaionlineregistration.org or contact the nearest Regional Council/Branch for registration in GMCS-II Course.

Copyright 2013 All rights reserved to the ICAI.

Login Screen

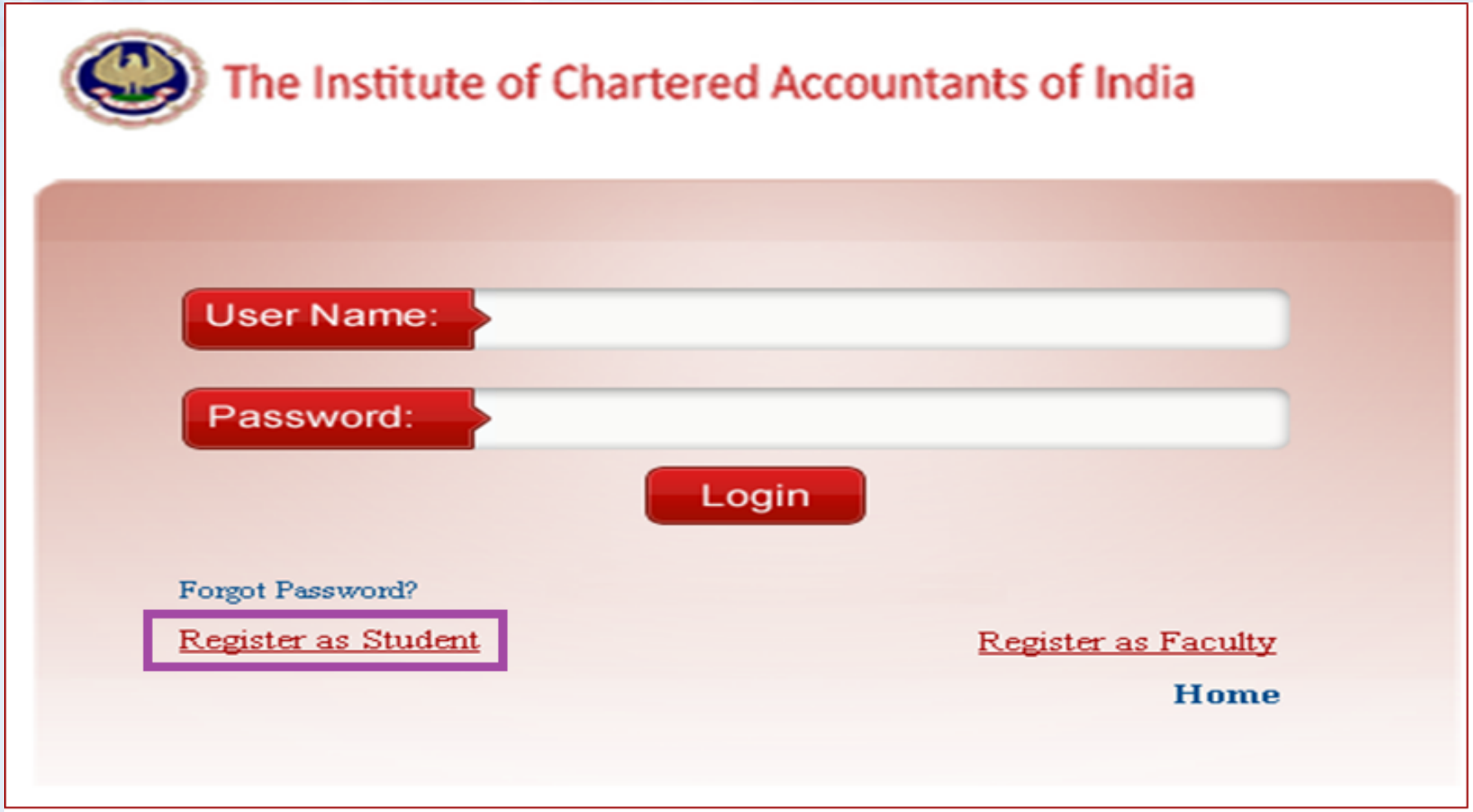
User Name can be

- Min 6 characters long.
- Capital Case, Special characters are not allowed.

Password can be

- Min 6 characters long.
- Capital Case, Special characters are not allowed.
- Space can not be allowed.

Register as Student



New Student Registration

To register as a student, visit the portal by entering the below URL –

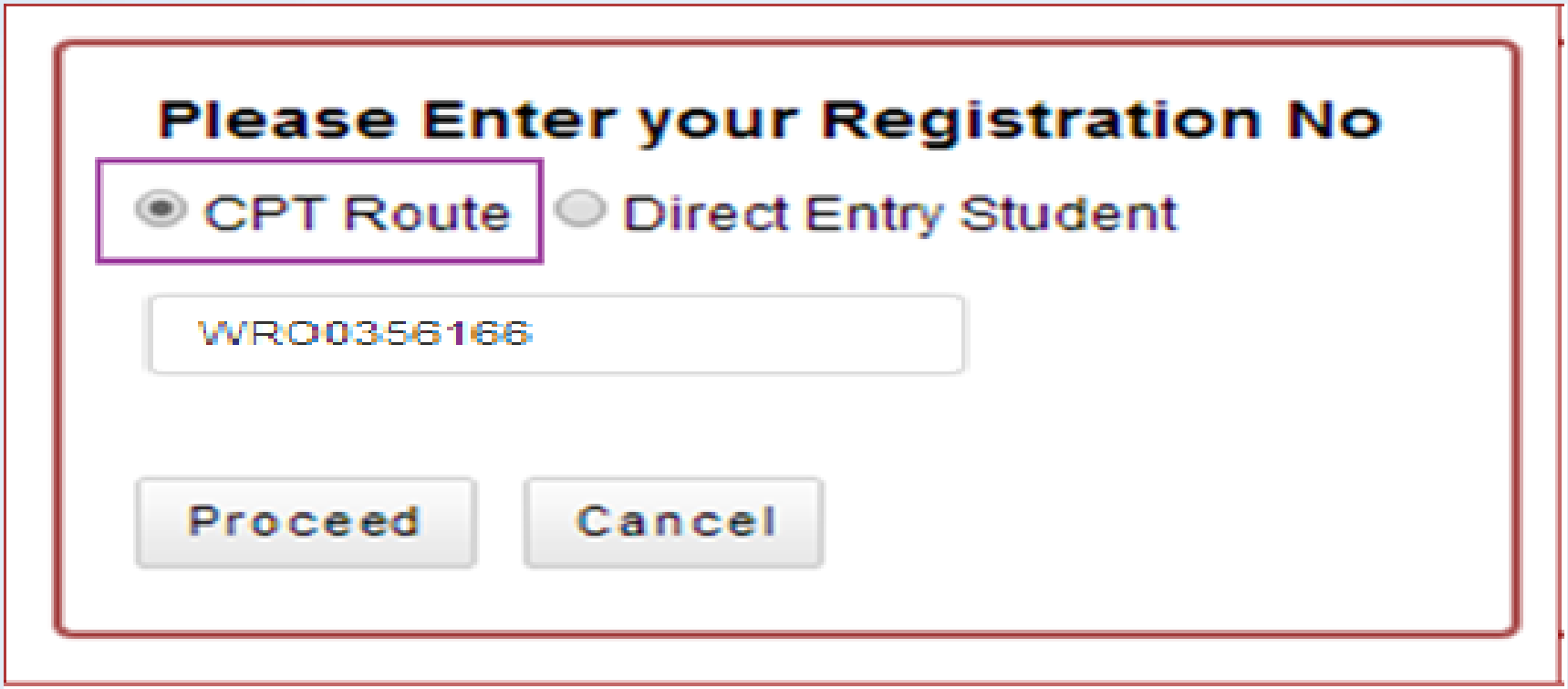
http://www.icaionlineregistration.org/index.html

Click on Login Button and then Click "Register as a student" link.

After user clicks to "Register as student" link for the student registration he/she needs to enter registration no either as CPT Route or Direct Entry Student.

CPT Route

CPT Route: - In this case student can register with the Permanent Registration Number.



New Student Registration

Fields marked with asterisk (*) are mandatory

Personal Information:

Salutation: Ms
First Name: PRADNYA
Second Name: SHEKHAR
Last Name: MAHAJAN

Relationship: Father
Name: SHEKHAR MAHAJAN

DOB: 12-12-1992
Gender: ○ Male ◉ Female

Registration Information

Registration Number: WRO0356166
◉ CPT Route
○ Direct Entry Student
Registration Date: 07-28-2010

Correspondence Address

Street:
88 WADAVLI SECTION
VITHAL RUKHMAI SOCIETY
AMBERNATH EAST

State: Select
City: Select
AMBARNATH

PinCode: 421501

Email *: mumbaigirl_13@yahoo.co.in

Landline: 9022196649
Mobile: 9022196649

Security Information (User name and Password should be Alphanumeric Characters only)

UserName *: User Name

Password *: ********

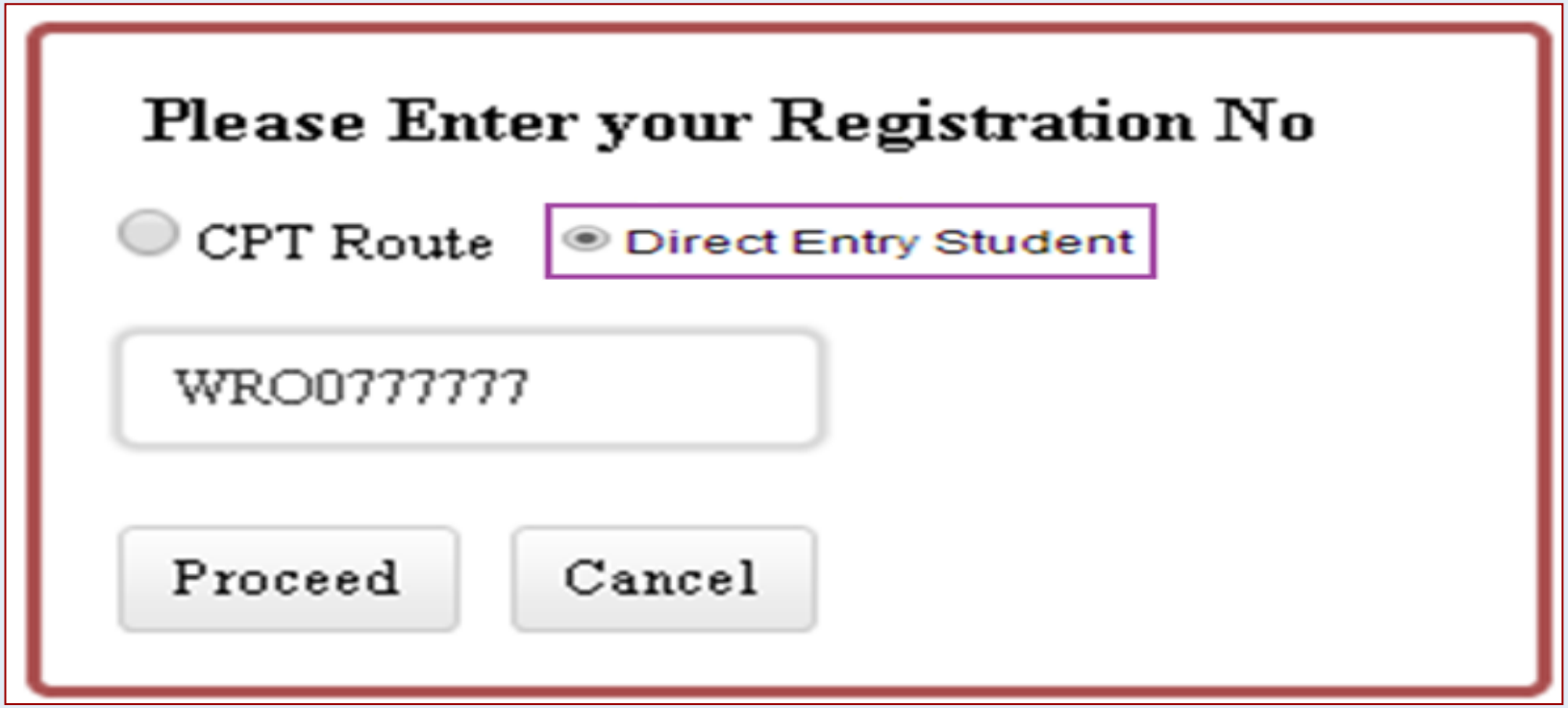
Re-Enter Password: ********

Submit Cancel

Direct Entry Scheme Route

Direct Entry Student: - In this case student can register without Permanent Registration Number as per below format –

1. Registration number should be alpha numeric of 10 letters.
2. Initial 3 letter text only as (WRO, CRO, NRO, ERO, SRO, FRO) and last 7 letters digits only.



New Student Registration

Personal Information:

Fields marked with asterisk (*) are mandatory

Salutation * Mr

First Name * Mayur

Second Name

Last Name * Kumar

Relationship * Father

Name * MK

DOB * 05-28-1981

Gender * Male Female

Registration Information

Registration Number * WIU0777777

CPT Route

Direct Entry Student

Registration Date * 01-01-2012

Correspondence Address

Street * Mumbai

State * Maharashtra

City * MUMBAI

PinCode * 400000

Email * k.mayuree@gmail.com

Landline

Mobile * 9910054123

Security Information (User name and Password should be Alphanumeric Characters only)

UserName * mayurk70

Password * ********

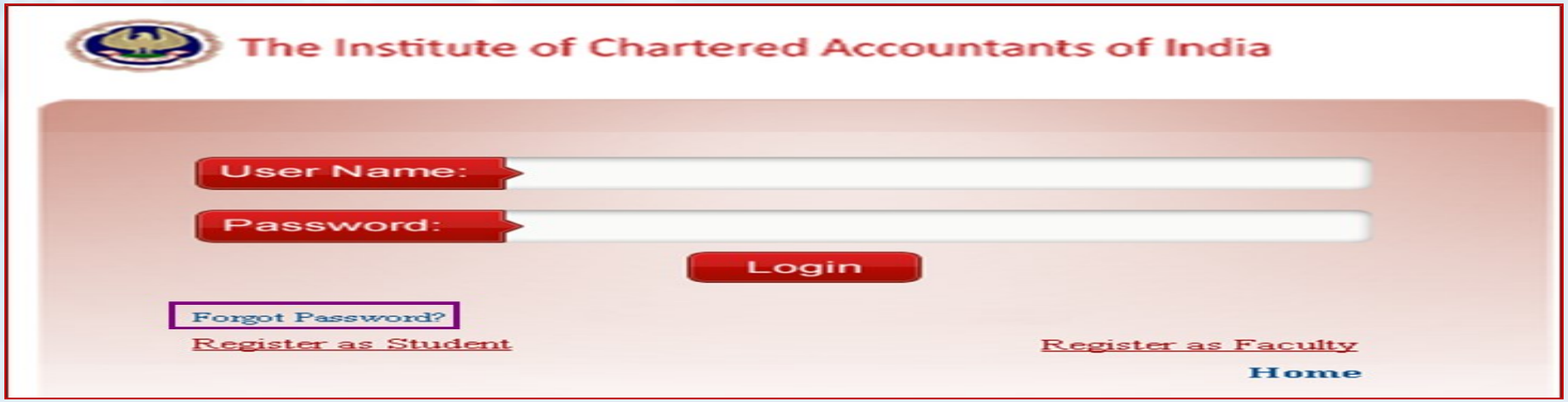
Re-Enter Passw ********

Submit Cancel

Confirmation

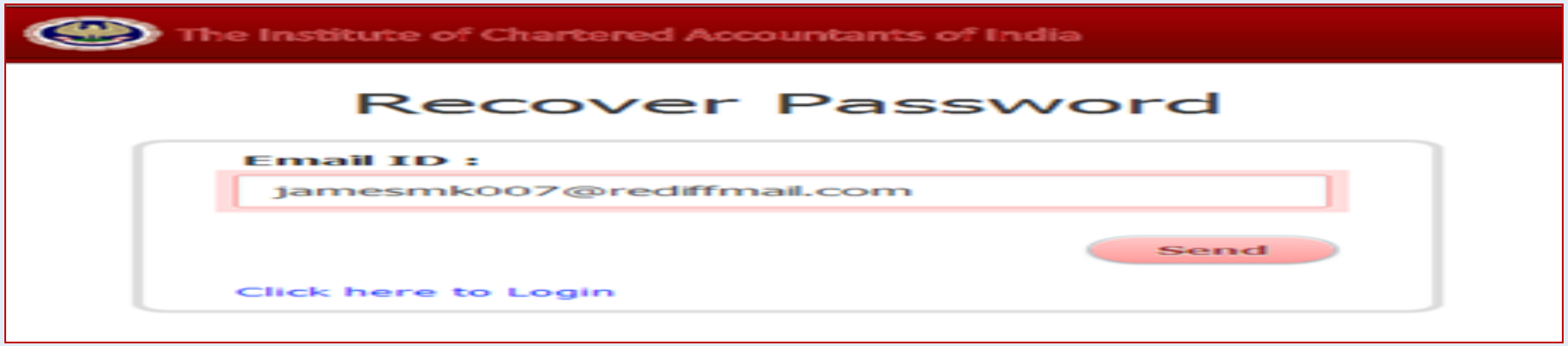
Login using valid username and password.
Successful login should take student to the Student Dashboard.

Forgot Password



Clicking on "**Forgot Password**" will take user to "**Recover Password** " screen.

Here enter your valid Email address to retrieve your password.



The Institute of Chartered Accountants of India

Recover Password

Email has been sent, please check your Email Id.

Click here to Login

Email has been sent for retrieval of password.

12:50p ittgmcsoponline@icai.in Password Reset Link 7 KB Close this mail

Reply Forward Delete Report Spam Actions Print

Subject: Password Reset Link

From: <ittgmcsoponline@icai.in> Mon, 21 Jul '14 12:50p

To: You

Show full Headers

Your Password Reset Link as Follows:

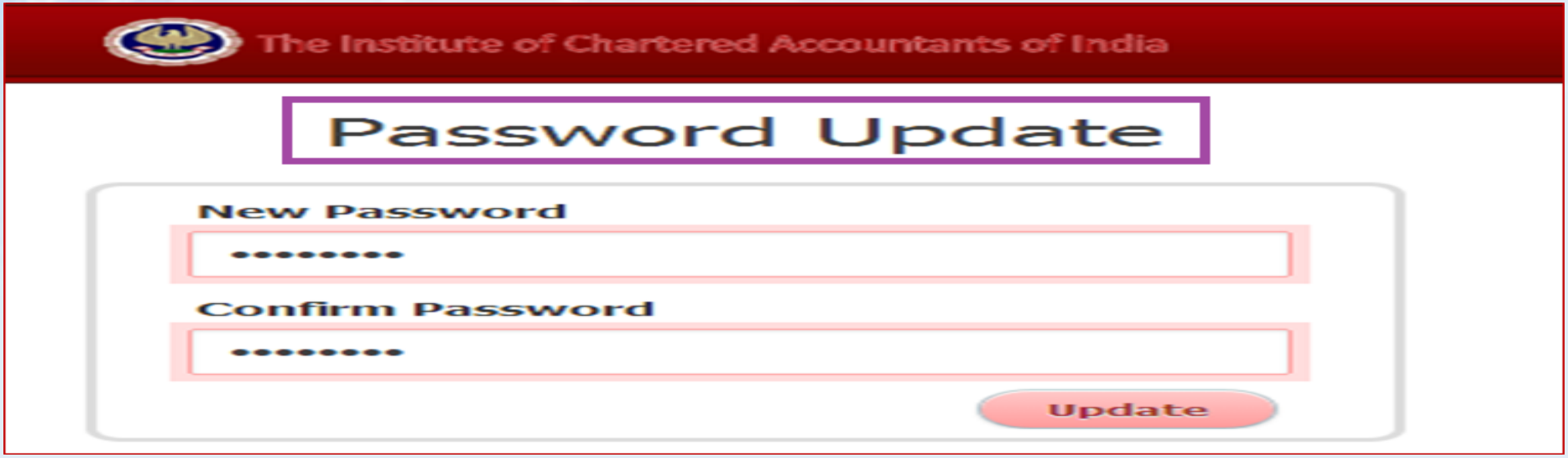
The Institute of Chartered Accountants of India(ICAI)

Password Reset Code: 81492e34-5e50-41c9-abc4-135225ddefad

Click here to update the password

Reply Forward Delete Report Spam Actions Print

Clicking on "**To Update the Password**" will take user to "**Password Update**" screen.



Student Section

Facilities for Students

- The Student will be able to register online from anywhere in any open batch.

- In case if batch is not available, he/she may select preferred location and get registered in waiting list. A unique waitlist code will be generated and displayed in student dashboard. As soon a new batch is announced for the preferred location selected, an intimation mail will be sent to the student to either accept or reject the batch. The batch can be accepted using the wait list code generated earlier. In case the batch is not accepted the waitlist code will remain valid for further locations in the waitlist.

- The student will be allowed to change the batch only once after confirmation mail sent by the concerned POU.

- Student has to first register on Online Portal. While the student is registering the basic details will be automatically fetched from the students database maintained by ICAI.

- The student may pay online through payment gateway or offline by DD. For offline mode the student can submit DD along with necessary documents to the respective branch who on receipt of the same will confirm batch. An auto generated email confirmation will be sent to the student.

- It is mandatory for the student to submit the faculty feedback online. The training completion certificate will be generated only after submission of such feedback. The feedback can be submitted on daily basis or at the end of the batch.

Student Dashboard

The Institute of Chartered Accountants of India | Mayurk70 | Logout

Dashboard

Apply For Future Batch

Register for a batch that may be launched in future at a POU of your choice. An email alert will be sent on launch ofsuitable batches.

My WaitListed Number

Wait listed number generated would be used for registering in Waitlisted Batches only.

Course Registration

Register for batches that have been launched across different POUs.

Faculty Feedback

Submit Feedback for faculties who have taught you a subject. Feedback is mandatory for successful completion of the course.

Modify Course Registration

You can modify your course registrations only once after POU has confirmed your registration.

Update Registration No.

Direct Entry Student can Update their Provisional Registration No to Permanent Registration No.

View Personal Details

View your Personal Details.

Demand Draft Information

Demand Draft Information.

Most Compatible with Internet Explorer Browser (IE9).

Preferences

The Institute of Chartered Accountants of India

Mayurk70

Preferences

Dashboard

Apply For Future Batch

Register for a batch that may be launched in future at a POU of your choice. An email alert will be sent on launch ofsuitable batches.

My WaitListed Number

Wait listed number generated would be used for registering in Waitlisted Batches only.

Course Registration

Register for batches that have been launched across different POUs.

Faculty Feedback

Submit Feedback for faculties who have taught you a subject. Feedback is mandatory for successful completion of the course.

Modify Course Registration

You can modify your course registrations only once after POU has confirmed your registration.

Update Registration No.

Direct Entry Student can Update their Provisional Registration No to Permanent Registration No.

View Personal Details

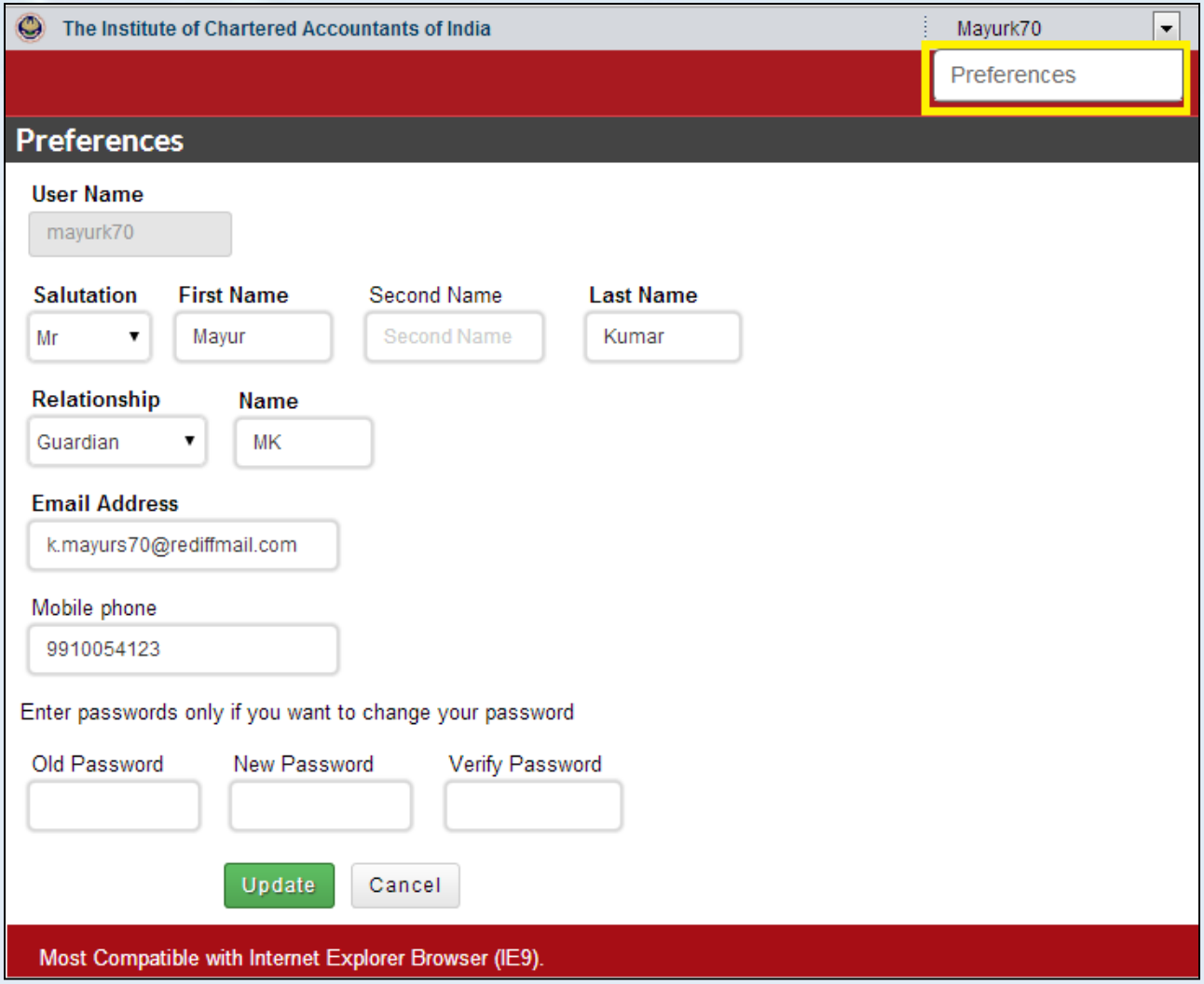
View your Personal Details.

Most Compatible with Internet Explorer Browser (IE9).

Preferences -

This option is used to Update: -

- Salutation
- Name
- Relationship
- Email Address
- Contact No &
- Password



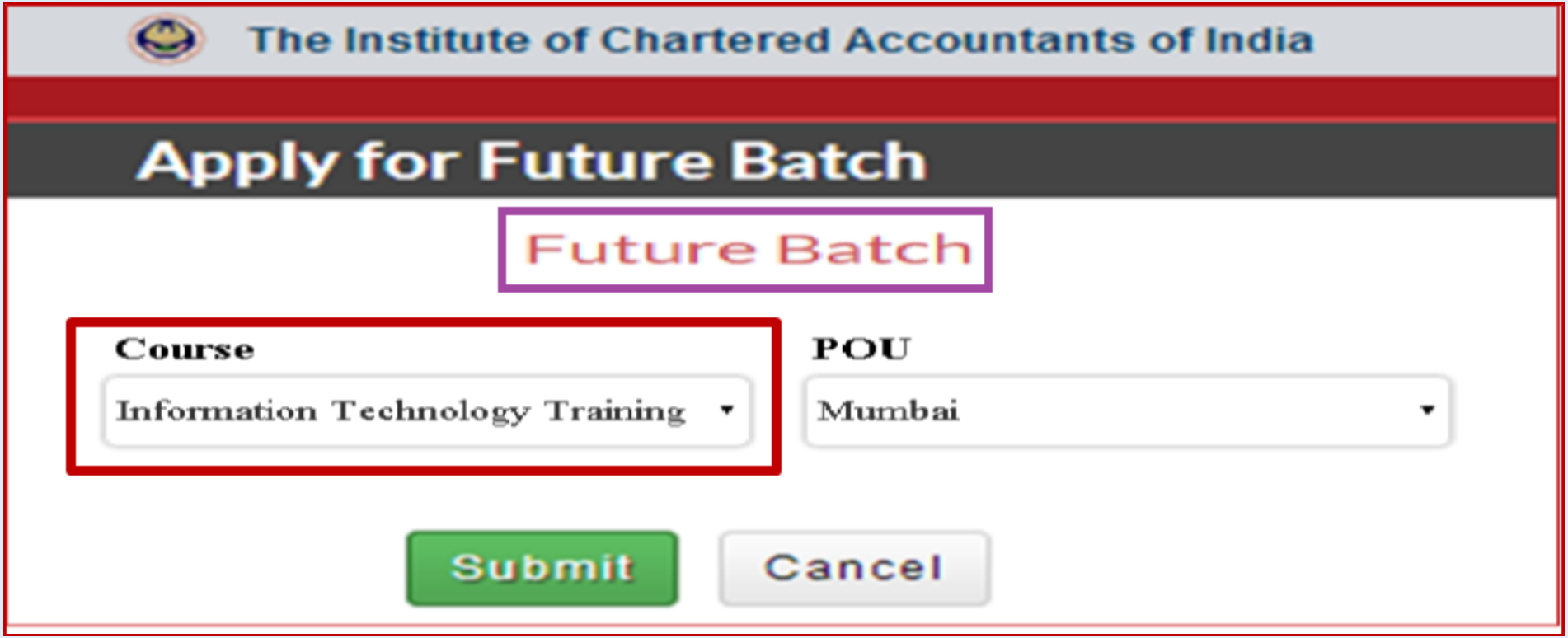
Apply for Future Batch

Apply For Future Batch

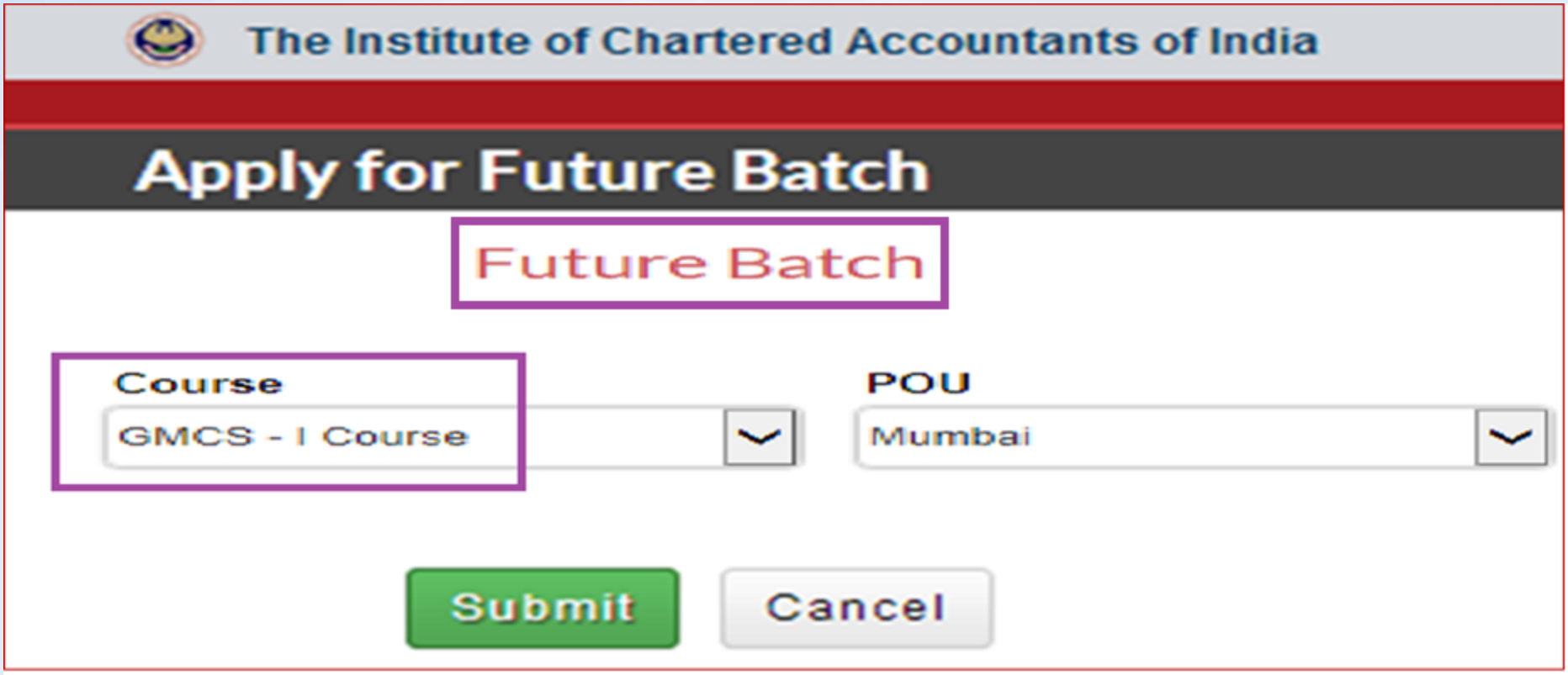
Register for a batch that may be launched in future at a POU of your choice. An email alert will be sent on launch ofsuitable batches.

The student can register for a batch that may be launched in future at a POU of student's choice.

An intimation through an email will be sent to students in waitlist category on launch of the waitlist batches for specific courses.



An auto generated Unique Wait List Number will be generated which the student will use to register for batches that are launched in future for waitlisted students.


The Institute of Chartered Accountants of India
Apply for Future Batch
Future Batch
Course
GMCS - I Course
POU
Mumbai
Submit
Cancel

The Institute of Chartered Accountants of India

Mayurk70

Apply for Future Batch

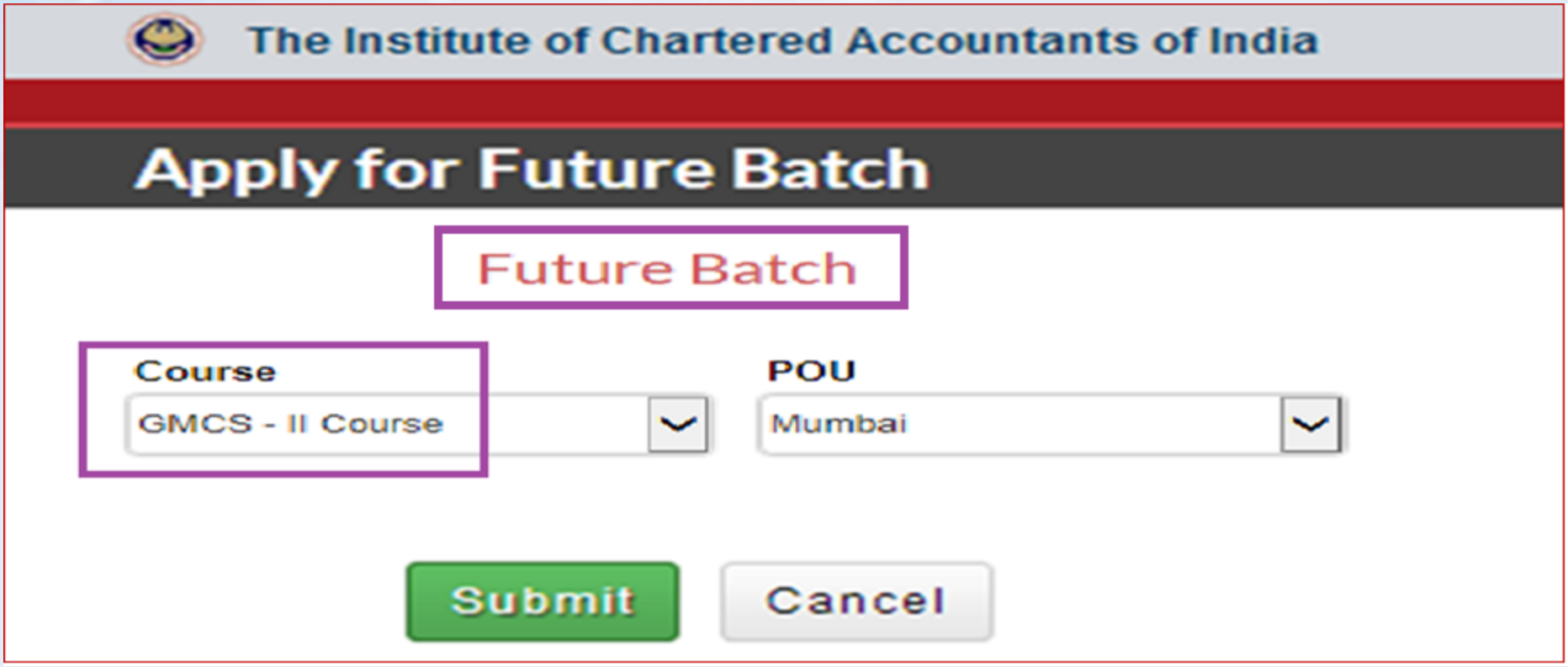
Future Batch

THANK YOU FOR APPLYING FOR A FUTURE BATCH

Your Unique WaitListing Code is:

xDHEK4

Click here to go back to the dashboard


The Institute of Chartered Accountants of India
Apply for Future Batch
Future Batch
Course
GMCS - II Course
POU
Mumbai
Submit
Cancel

The Institute of Chartered Accountants of India

Mayurk70

Apply for Future Batch

Future Batch

THANK YOU FOR APPLYING FOR A FUTURE BATCH

Your Unique WaitListing Code is:

wSh60i

Click here to go back to the dashboard

My Wait Listed Number

My WaitListed Number

Wait listed number generated would be used for registering in Waitlisted Batches only.

Refer this waitlisted numbers only for the waitlisted batch of the specific courses in preferred POU in future.

The Institute of Chartered Accountants of India | Mayurk70

My WaitList Number

My WaitList Number

Course	POU	WaitListed Number	Generated On	Status	
GMCS - I Course	Mumbai	xDHEK4	7/9/2014 4:37:35 AM	UnUsed	
GMCS - II Course	Mumbai	wSh60i	7/9/2014 4:40:07 AM	UnUsed	
Information Technology Training	Mumbai	rcUMb9	7/9/2014 4:37:35 AM	UnUsed	

Most Compatible with Internet Explorer Browser (IE9).

Course Registration

Course Registration

Register for batches that have been launched across different POUs.

- General Batch
- Wait Listed Batch

General Batch

The student can register for batches (General or Wait Listed) in desired course that have been launched across India through different POUs.

The student can register **only once** for any course.

Step 1 → Course Registration

Region: – Western **Course: - ITT** **Venue: - Mumbai**

The Institute of Chartered Accountants of India Mayurk70

Course Registration

Course Registration

Region: Western

Course: Information Technology Training

Get List

Batch No	Available Size	From Date	To Date	Batch Time	Pou Name	Course	Open For	Register
Vasai -10-2014-184	37	04/10/2014	04/11/2014	7-30-AM to 11-30-AM	VASAI	Information Technology Training	General	Register
071497	5	14/07/2014	11/08/2014	8-0-AM to 12-0-PM	PIMPRI CHINCHWAD	Information Technology Training	General	Register
071498	2	14/07/2014	11/08/2014	12-0-PM to 4-0-PM	PIMPRI CHINCHWAD	Information Technology Training	General	Register
ITT_15	25	21/07/2014	21/08/2014	9-0-AM to 1-0-PM	VAPI	Information Technology Training	General	Register
Mumbai_ITT_011	20	12/07/2014	10/08/2014	9-0-AM to 2-0-PM	Mumbai	Information Technology Training	General	Register

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Registration Information

The Institute of Chartered Accountants of India | Mayurk70

Student Registration

Direct Student Registration

Batch Number	**Venue**	**Batch Time**
Mumbai_ITT_011	Mumbai	9-0-AM To 2-0-PM
Start Date	**End Date**	
12/07/2014	10/08/2014	
Applicant's Name	**Gender**	**DOB**
Mayur	Male	11/13/1984
Father's Name	**Email**	
MK	k.mayurs70@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
	9910054123	

Attempt For IPCC Exam	**IPCC Registration Date**
Nov-2014	01/01/2012

☑ Whatever information has been filled in by me is correct and I fulfill all the requirements required for ITT Course.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Payment Details

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150100

Issuing Bank

Axis Bank

Branch Name

Hadapsar Pune

Issuing Date

Jul 1, 2014

Amount

4000

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 4 → Confirmation

The Institute of Chartered Accountants of India | Mayurk70

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION

Name Mayur
Guardian MK (Guardian)
Email k.mayurs70@rediffmail.com
Telephone No
Mobile No 9910054123

BATCH INFORMATION

Course Register For: Information Technology Training
Batch Register For: Mumbai_ITT_011
POU: Mumbai
Batch Start Date: 12/07/2014
Batch End Date: 10/08/2014

PAYMENT INFORMATION

DD No 150100
Bank Name Axis Bank
Branch Name: Hadapsar Pune
Date 01/07/2014
Amount 4000

Confirm | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 5 → Acknowledgement Letter

The Institute of Chartered Accountants of India

(Setup by an Act of Parliament)

Date:- 7/10/2014 2:06:59 PM

Acknowledgement

Print

Batch Number	Mumbai_ITT_011	Batch Timing 9-0-AM to 2-0-PM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO7777777		
Start Date	12/07/2014	End Date 10/08/2014	
Venue	Mumbai		
Address	**ICAI Tower, Plot No C-40, G Block,Opp. MCA Academy,Besides Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051**		
Contact Person		Email	
Phone			
Name	Mayur	Phone with STD Code	
Address	Mumbai		
Gender	Male		
FATHER'S NAME	MK	DATE OF BIRTH	13/11/1984
Email	k.mayurs70@rediffmail.com	MOBILE	9910054123
DD Number	150100	DD ISSUING BANK	Axis Bank
DD Issuing Date	01/07/2014	Amount	4000

IMPORTANT INSTRUCTION

- The following documents are required to be submitted along with this letter 2 days before start of the batch for confirmation of your registration at POU.

1. IPCC registration / ITT registration letter
2. IPCC Marksheet (Photocopy Attested)

* IPCC Marksheet required incase registered through CPT Route.

3. Demand Draft of Rs. 4000. (for ITT) and Demand Draft of Rs. 3000. (for Orientation Programme)
4. Color passport size photograph
5. Copy of identity card issued by the Govt. Agency (Voter ID, Driving License, Passport, UID)

In case required documents are not submitted 2 days before the start of the batch, the seat may be allotted to some other student and your name may not be considered for immediate next batch due to limited seat availability.

- Normally, request for batch change is not accepted. However, in exceptional cases, **one time** change of batch is allowed.

This is computer generated acknowledgement letter therefore no signature is required.

Back to DashBoard

Step 1 → Course Registration

Region: –Western Course:- Orientation Programme Venue: -Mumbai

The Institute of Chartered Accountants of India | Mayurk70

Course Registration

Course Registration

Region: Western

Course: Orientation Programme

Get List

Batch No	Available Size	From Date	To Date	Batch Time	Pou Name	Course	Open For	Register
OP_7	0	16/07/2014	20/07/2014	9-30-AM to 5-0-PM	VAPI	Orientation Programme	General	Register
Mumbai_OP_1	20	15/07/2014	19/07/2014	1-0-AM to 1-0-AM	Mumbai	Orientation Programme	General	Register

Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Registration Information

The Institute of Chartered Accountants of India | Mayurk70

Student Registration

Direct Entry Student

Batch Number	**Venue**	**Batch Time**
Mumbai_OP_1	Mumbai	1-0-AM To 1-0-AM
Start Date	**End Date**	
07/15/2014	07/19/2014	
Applicant's Name	**Gender**	**DOB**
Mayur	Male	1984-11-13
Father's Name	**Email**	
MK	k.mayurs70@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
	9910054123	

Attempt For IPCC Exam	**IPCC Registration Date**
Nov-2014	Jan 1, 2012

☑ Whatever information has been filled in by me is correct and I fulfill all the requirements required for Orientation Program Course.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Payment Details

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150100

Issuing Bank

Axis Bank

Branch Name

Hadapsar Pune

Issuing Date

Jul 1, 2014

Amount

3000

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 4 → Confirmation

The Institute of Chartered Accountants of India | Mayurk70

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION

Name Mayur
Guardian MK (Guardian)
Email k.mayurs70@rediffmail.com
Telephone No

Mobile No 9910054123

BATCH INFORMATION

Course Register For: Orientation Programme
Batch Register For: Mumbai_OP_1
POU: Mumbai
Batch Start Date: 15/07/2014
Batch End Date: 19/07/2014

PAYMENT INFORMATION

DD No 150100
Bank Name Axis Bank
Branch Name: Hadapsar Pune
Date 01/07/2014
Amount 3000

Confirm | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 5 → Acknowledgement Letter

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

Date:- 7/11/2014 3:10:14 AM

Acknowledgement

Print

Batch Number	Mumbai_OP_1	Batch Timing 1-0-AM to 1-0-AM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO7777777		
Start Date	15/07/2014	End Date 19/07/2014	
Venue	Mumbai		
Address	**ICAI Tower, Plot No C-40, G Block,Opp. MCA Academy,Besides Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051**		
Contact Person		Email	
Phone			
Name	Mayur	Phone with STD Code	
Address	Mumbai		
Gender	Male		
FATHER'S NAME	MK	DATE OF BIRTH	13/11/1984
Email	k.mayurs70@rediffmail.com	MOBILE	9910054123
DD Number	150100	DD ISSUING BANK	Axis Bank
DD Issuing Date	01/07/2014	Amount	3000

IMPORTANT INSTRUCTION

• The following documents are required to be submitted along with this letter 2 days before start of the batch for confirmation of your registration at POU.
1. IPCC registration / ITT registration letter
2. IPCC Marksheet (Photocopy Attested)
* IPCC Marksheet required incase registered through CPT Route.
3. Demand Draft of Rs. 4000. (for ITT) and Demand Draft of Rs. 3000. (for Orientation Programme)
4. Color passport size photograph
5. Copy of identity card issued by the Govt. Agency (Voter ID, Driving License, Passport, UID)
In case required documents are not submitted 2 days before the start of the batch, the seat may be allotted to some other student and your name may not be considered for immediate next batch due to limited seat availability.
• Normally, request for batch change is not accepted. However, in exceptional cases, **one time** change of batch is allowed. This is computer generated acknowledgement letter therefore no signature is required.

Back to DashBoard

GMCS - I Course

Step 1 → Course Registration

Region: – Western **Course: - GMCS - I** **Venue: - Mumbai**

The Institute of Chartered Accountants of India | Mayurk70

Course Registration

Course Registration

Region: Western

Course: GMCS - I Course

Get List

Batch No	Available Size	From Date	To Date	Batch Time	Pou Name	Course	Open For	Register
Mumbai_GMCS-I_01	20	15/07/2014	31/07/2014	1-0-AM to 1-0-AM	Mumbai	GMCS - I Course	General	Register

Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Registration Information

The Institute of Chartered Accountants of India | Mayurk70

GMCS I

Batch Number	**Venue**	**Batch Time**
Mumbai_GMCS-I_01	Mumbai	1-0-AM To 1-0-AM
Start Date	**End Date**	**Registration Number**
15/07/2014	31/07/2014	WRO7777777
Applicant's Name	**Gender**	**DOB**
Mayur	Male	13/11/1984
Father's Name	**Email**	
MK	k.mayurs70@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
	9910054123	

Date of Registration for Articleship Training

28/05/2012

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Payment Details

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150100

Issuing Bank

Axis Bank

Branch Name

Hadapsar Pune

Issuing Date

Jul 1, 2014

Amount

5500

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 4 → Confirmation

The Institute of Chartered Accountants of India | Mayurk70

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION

Name Mayur
Guardian MK (Guardian)
Email k.mayurs70@rediffmail.com
Telephone No

Mobile No 9910054123

BATCH INFORMATION

Course Register For: GMCS - I Course
Batch Register For: Mumbai_GMCS-I_01
POU: Mumbai
Batch Start Date: 15/07/2014
Batch End Date: 31/07/2014

PAYMENT INFORMATION

DD No 150100
Bank Name Axis Bank
Branch Name: Hadapsar Pune
Date 01/07/2014
Amount 5500

Confirm | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 5 → Acknowledgement Letter

The Institute of Chartered Accountants of India

(Setup by an Act of Parliament)

Date:- 7/11/2014 4:27:27 AM

Acknowledgement

Print

Batch Number	Mumbai_GMCS-I_01	Batch Timing 1-0-AM to 1-0-AM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO7777777		
Start Date	15/07/2014	End Date 31/07/2014	
Venue	Mumbai		
Address	**ICAI Tower, Plot No C-40, G Block,Opp. MCA Academy,Besides Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051**		
Contact Person		Email	
Phone			
Name	Mayur	Phone with STD Code	
Address	Mumbai		
Gender	Male		
FATHER'S NAME	MK	DATE OF BIRTH	13/11/1984
Email	k.mayurs70@rediffmail.com	MOBILE	9910054123
DD Number	150100	DD ISSUING BANK	Axis Bank
DD Issuing Date	01/07/2014	Amount	5500

Back to DashBoard

GMCS - II Course

Step 1 → Course Registration

Region: – Western **Course: - GMCS – II** **Venue: - Mumbai**

The Institute of Chartered Accountants of India | Mayurk70

Course Registration

Course Registration

Region: Western

Course: GMCS - I Course

Get List

Batch No	Available Size	From Date	To Date	Batch Time	Pou Name	Course	Open For	Register
Mumbai_GMCS-II_01	20	15/07/2014	31/07/2014	1-0-AM to 1-0-AM	Mumbai	GMCS - II Course	General	Register

Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Registration Information

Condition 1 → Before 30 April 2012

The Institute of Chartered Accountants of India | Mayurk70

GMCS II

Batch Number	**Venue**	**Batch Time**
Mumbai_GMCS-II_01	Mumbai	1-0-AM To 1-0-AM
Start Date	**End Date**	**Registration Number**
15/07/2014	31/07/2014	WRO7777777
Applicant's Name	**Gender**	**DOB**
Mayur	Male	13/11/1984
Father's Name	**Email**	
MK	k.mayurs70@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
	9910054123	

Date of Registration for articleship Training

30/04/2012 **Before 30 April 2012**

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Condition 2 → After 01 May 2012

The Institute of Chartered Accountants of India | Mayurk70

GMCS II

Batch Number	**Venue**	**Batch Time**
Mumbai_GMCS-II_01	Mumbai	1-0-AM To 1-0-AM
Start Date	**End Date**	**Registration Number**
15/07/2014	31/07/2014	WRO7777777
Applicant's Name	**Gender**	**DOB**
Mayur	Male	13/11/1984
Father's Name	**Email**	
MK	k.mayurs70@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
	9910054123	

Date of Registration for articleship Training

01/05/2012 After 1 May 2012

Details of GMCS-I

	Date of Completion:	Certificate No	Certificate Date
GMCS-I	01/01/2013	POU NAME / GMCS - I / xxxxxx	01/01/2013

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Payment Details

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150100

Issuing Bank

Axis Bank

Branch Name

Hadapsar Pune

Issuing Date

Jul 1, 2014

Amount

5500

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 4 → Confirmation

The Institute of Chartered Accountants of India | Mayurk70

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION

Name Mayur
Guardian MK (Guardian)
Email k.mayurs70@rediffmail.com
Telephone No

Mobile No 9910054123

BATCH INFORMATION

Course Register For: GMCS - II Course
Batch Register For: Mumbai_GMCS-II_01
POU: Mumbai
Batch Start Date: 15/07/2014
Batch End Date: 31/07/2014

PAYMENT INFORMATION

DD No 150100
Bank Name Axis Bank
Branch Name: Hadapsar Pune
Date 01/07/2014
Amount 5500

Confirm | Cancel

Step 5 → Acknowledgement Letter

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

Date:- 7/11/2014 5:14:01 AM

Acknowledgement

Print

Batch Number	Mumbai_GMCS-II_01	Batch Timing 1-0-AM to 1-0-AM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO7777777		
Start Date	15/07/2014	End Date 31/07/2014	
Venue	Mumbai		
Address	**ICAI Tower, Plot No C-40, G Block,Opp. MCA Academy,Besides Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051**		
Contact Person		Email	
Phone			
Name	Mayur	Phone with STD Code	
Address	Mumbai		
Gender	Male		
FATHER'S NAME	MK	DATE OF BIRTH	13/11/1984
Email	k.mayurs70@rediffmail.com	MOBILE	9910054123
DD Number	150100	DD ISSUING BANK	Axis Bank
DD Issuing Date	01/07/2014	Amount	5500

Back to DashBoard

Waitlist Batch

The student can apply for Wait Listed batches at preferred location and get registered in waiting list. A unique waitlist code will be generated and displayed in student dashboard.

As soon as new waitlisted batch is announced for the preferred location selected by the student, an intimation mail will be sent to the student. The batch can be accepted using the wait list code generated earlier.

Step 1 → Course Registration

Region: – Western **Course: - ITT** **Venue: - Mumbai**

The Institute of Chartered Accountants of India Mayurk70

Course Registration

Course Registration

Region: Western

Course: Information Technology Training

Get List

Batch No	Available Size	From Date	To Date	Batch Time	Pou Name	Course	Open For	Register
Vasai -10-2014-184	37	04/10/2014	04/11/2014	7-30-AM to 11-30-AM	VASAI	Information Technology Training	General	Register
52	0	21/07/2014	22/08/2014	7-0-AM to 10-0-AM	JALGAON	Information Technology Training	General	Register
ITT_15	14	28/07/2014	28/08/2014	9-0-AM to 1-0-PM	VAPI	Information Technology Training	General	Register
0814100	13	18/08/2014	17/09/2014	12-0-AM to 4-0-PM	PIMPRI CHINCHWAD	Information Technology Training	General	Register
Mumbai_ITT_WL_01	43	22/07/2014	22/08/2014	7-0-AM to 12-0-PM	Mumbai	Information Technology Training	WaitListed	Register

The Institute of Chartered Accountants of India | Mayurk70

My WaitList Number

My WaitList Number

THANK YOU FOR APPLYING FOR A FUTURE BATCH

Your Unique WaitListing Code is:

rcUMb9

Course	POU	WaitListed Number	Generated On	Status	
Information Technology Training	Mumbai	rcUMb9	7/9/2014 4:37:35 AM	UnUsed	

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mayurk70

WaitList Batch

Information Technology Training Batch

WaitList Number

rcUMb9

Enter Waitlist number here

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Registration Information

The Institute of Chartered Accountants of India | Mayurk70

Student Registration

Direct Student Registration

Batch Number	**Venue**	**Batch Time**
Mumbai_ITT_WL_01	Mumbai	7-0-AM To 12-0-PM
Start Date	**End Date**	
22/07/2014	22/08/2014	
Applicant's Name	**Gender**	**DOB**
Mayur	Male	05/28/1981
Father's Name	**Email**	
MK	k.mayurs7@yahoo.com	
Communication Address	**City**	**Pin Code**
BKC, Mumbai	MUMBAI	400003
Phone with STD Code	**Mobile**	
9910054123	9910054123	
Attempt For IPCC Exam	**IPCC Registration Date**	
Nov-2014	01/01/2012	

☑ Whatever information has been filled in by me is correct and I fulfill all the requirements required for ITT Course.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Payment Details

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150150

Issuing Bank

ICICI Bank

Branch Name

Deccan Pune

Issuing Date

Jul 16, 2014

Amount

4000

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 4 → Confirmation

The Institute of Chartered Accountants of India | Mayurk70

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION	BATCH INFORMATION	PAYMENT INFORMATION
Name Mayur	**Course Register For:** Information Technology Training	**DD No** 150150
Guardian MK (Guardian)	**Batch Register For:** Mumbai_ITT_WL_01	**Bank Name** ICICI Bank
Email k.mayurs7@yahoo.com	**POU:** Mumbai	**Branch Name:** Deccan Pune
Telephone No 9910054123	**Batch Start Date:** 22/07/2014	**Date** 16/07/2014
Mobile No 9910054123	**Batch End Date:** 22/08/2014	**Amount** 4000

Confirm Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 5 → Acknowledgement Letter

The Institute of Chartered Accountants of India

(Setup by an Act of Parliament)

Acknowledgement

Date:- 7/19/2014 5:09:33 AM

Print

Batch Number	Mumbai_ITT_WL_01	Batch Timing 7-0-AM to 12-0-PM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO0777777		
Start Date	22/07/2014	End Date 22/08/2014	
Venue	Mumbai		
Address			
Contact Person		Email	
Phone			
Name	Mayur	Phone with STD Code	9910054123
Address	BKC, Mumbai		
Gender	Male		
FATHER'S NAME	MK	DATE OF BIRTH	28/05/1981
Email	k.mayurs7@yahoo.com	MOBILE	9910054123
DD Number	150150	DD ISSUING BANK	ICICI Bank
DD Issuing Date	16/07/2014	Amount	4000

IMPORTANT INSTRUCTION

The following documents are required to be submitted along with this letter 2 days before start of the batch for confirmation of your registration as per batch schedule mentioned above.

1. IPCC registration / ITT registration letter , as applicable
2. Demand Draft as applicable
3. Color passport size photograph
4. Copy of identity card issued by the Institute, OR
5. Copy of identity card issued by the Govt. Agency (Voter ID, Driving License , Passport, UID)
6. In case of GMCS-I/ GMCS-II courses , NOC Letter from Article Firm to enrol in Batch

In case required documents are not submitted 2 days before the start of the batch, the seat may be allotted to some other student in waiting and your name may not be considered for immediate next batch due to limited seat availability.

Back to DashBoard

The Institute of Chartered Accountants of India | Mumbai

Batch List

Batch List

Batch ID/No | Batch ID/No | Search

Batch ID	Course Name	From Date	To Date
655 Mumbai_ITT_WL_01	Information Technology Training	22/07/2014	22/08/2014

Student list of Batch

Student Name	Registration No	Registration Date	Address	Mobile No	Email Id	Status
Mayur Kumar	WRO0777777	01/01/2012	BKC, Mumbai	9910054123	k.mayurs7@yahoo.com	Awaiting Approval

Back

Most Compatible with Internet Explorer Browser (IE9).

Modify Course Registration

Modify Course Registration

You can modify your course registrations only once after POU has confirmed your registration.

The student can change ***only once*** his / her current batch registration after ***confirmed*** by concerned POU.

The students, who have been ***Confirmed*** their course registration by POU will not be able to cancel their registration. They will be only able to apply for change of batch.

Select → Modify / Change Batch

The Institute of Chartered Accountants of India Mayurk70

Modify Registration

Modify Registration

Batch No	From Date	To Date	City	Course	Registration Status	Cancel Registration	Change Batch
Mumbai_OP_01	10/07/14	16/07/14	MUMBAI	Orientation Programme	Confirmed	Cancel	Select
Mumbai_ITT_01	10/07/14	10/08/14	MUMBAI	Information Technology Training	Confirmed	Cancel	Select

Cancel

Request for Change of batch can be submitted only once. Please take confirmation from both the POU before applying for the change. Do you want to continue?

OK Cancel

Change Batch → (Orientation Programme)

From ***Mumbai*** *Branch* To ***Vapi*** *Branch*

The Institute of Chartered Accountants of India | Mayurk70

Select Batch

Select Batch

Select Batch	Batch Name	Pou Name	Available	From Date	To Date	City	Course
◉	OP_7	VAPI	46	7/16/14	7/20/14	VAPI	Orientation Programme
○	UJN-OT-21072014-35	UJJAIN	35	7/21/14	7/25/14	UJJAIN	Orientation Programme
○	33	KAKINADA	50	7/14/14	7/18/14	KAKINADA	Orientation Programme
○	34	KAKINADA	50	7/19/14	7/23/14	KAKINADA	Orientation Programme
○	20140003	CHITTORGARH	40	7/17/14	7/24/14	CHITTORGARH	Orientation Programme

Submit Cancel

Approval awaiting from *Vapi*

The Institute of Chartered Accountants of India

Vapi

Change Batch Approval

Verify Change Request

From POU	Student Name	Current Batch	Desired Batch	Approve
Mumbai	Mayur Kumar	Mumbai_OP_01	OP_7	☐

Submit Cancel

Approve

Change Batch Status

Select **Change Batch** → From ***Mumbai*** To ***Vapi***

Change Batch Request → ***Vapi*** *Approved*

Student **Confirmation** → *Awaiting Approval by* ***Vapi***

The Institute of Chartered Accountants of India | Mayurk70

Modify Registration

Modify Registration

Batch No	From Date	To Date	City	Course	Registration Status	Cancel Registration	Change Batch
Mumbai_OP_01	10/07/14	16/07/14	MUMBAI	Orientation Programme	Change Batch	Cancel	Select
Mumbai_ITT_01	10/07/14	10/08/14	MUMBAI	Information Technology Training	Confirmed	Cancel	Select
OP_7	16/07/14	20/07/14	VAPI	Orientation Programme	Awaiting Approval	Cancel	Select

Cancel

Confirm Student →

Confirmation By *Vapi*

The Institute of Chartered Accountants of India

Vapi

Confirm Student

Confirm Student

Batch Number

OP_7

Get List

Student Name

Keyword

Search

Total Number of Students: 1

Student Name	Payment Mode	Demand Draft Number	Amount	Status
Mayur Kumar	Offline	841012	3000	Confirm UnConfirm

The Institute of Chartered Accountants of India | Mayurk70

Modify Registration

Modify Registration

Batch No	From Date	To Date	City	Course	Registration Status	Cancel Registration	Change Batch
Mumbai_OP_01	10/07/14	16/07/14	MUMBAI	Orientation Programme	Change Batch	Cancel	Select
Mumbai_ITT_01	10/07/14	10/08/14	MUMBAI	Information Technology Training	Confirmed	Cancel	Select
OP_7	16/07/14	20/07/14	VAPI	Orientation Programme	Awaiting Approval	Cancel	Select

Cancel

The Institute of Chartered Accountants of India | Vapi

Confirm Student

Confirm Student

Batch Number

OP_7 Get List

Student Name Keyword Search

Total Number of Students: 1

Student Name	Payment Mode	Demand Draft Number	Amount	Status	
Mayur Kumar	Offline	841012	3000	Confirm	UnConfirm

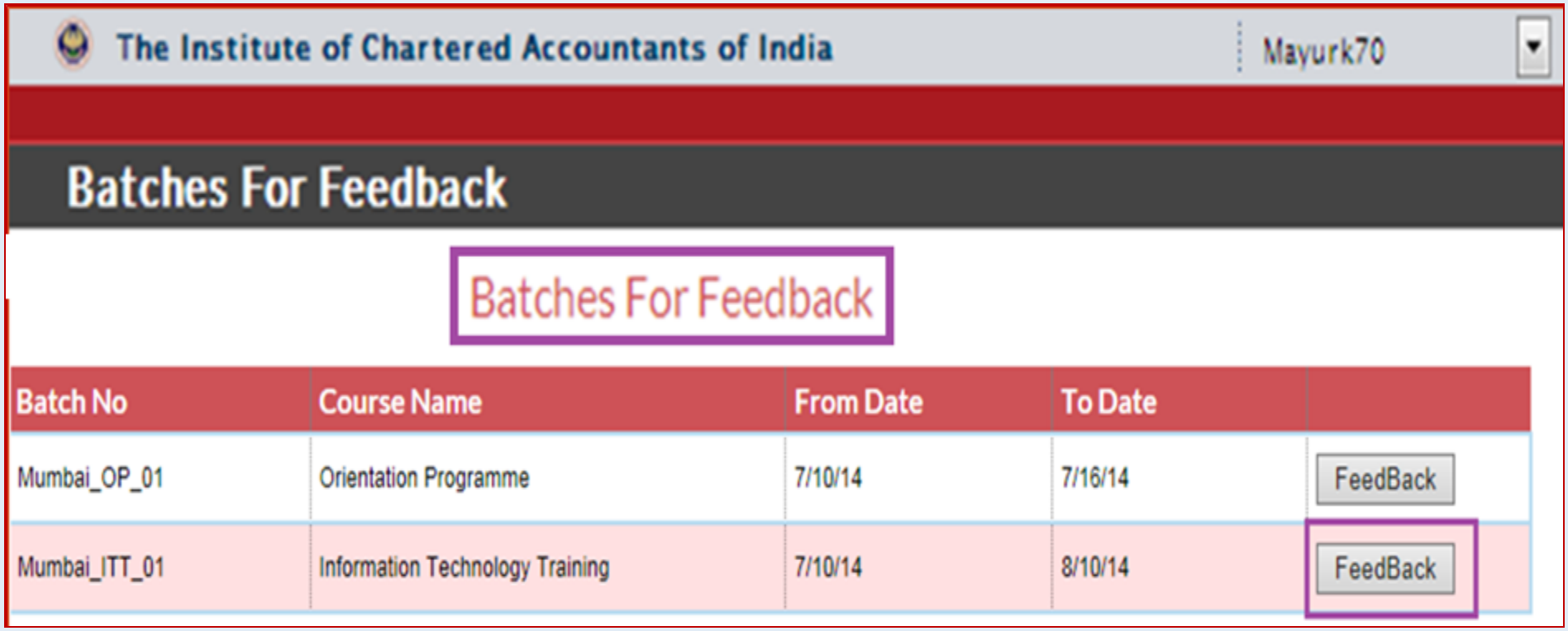
Faculty Feedback

Faculty Feedback

Submit Feedback for faculties who have taught you a subject. Feedback is mandatory for successful completion of the course.

The student can submit Feedback for faculties in specific course in which different faculties have taught different subjects.

Feedback is **mandatory** for getting course certificate and successful completion of the course.



Batch No	Course Name	From Date	To Date	
Mumbai_OP_01	Orientation Programme	7/10/14	7/16/14	FeedBack
Mumbai_ITT_01	Information Technology Training	7/10/14	8/10/14	FeedBack

The Institute of Chartered Accountants of India | Mayurk70

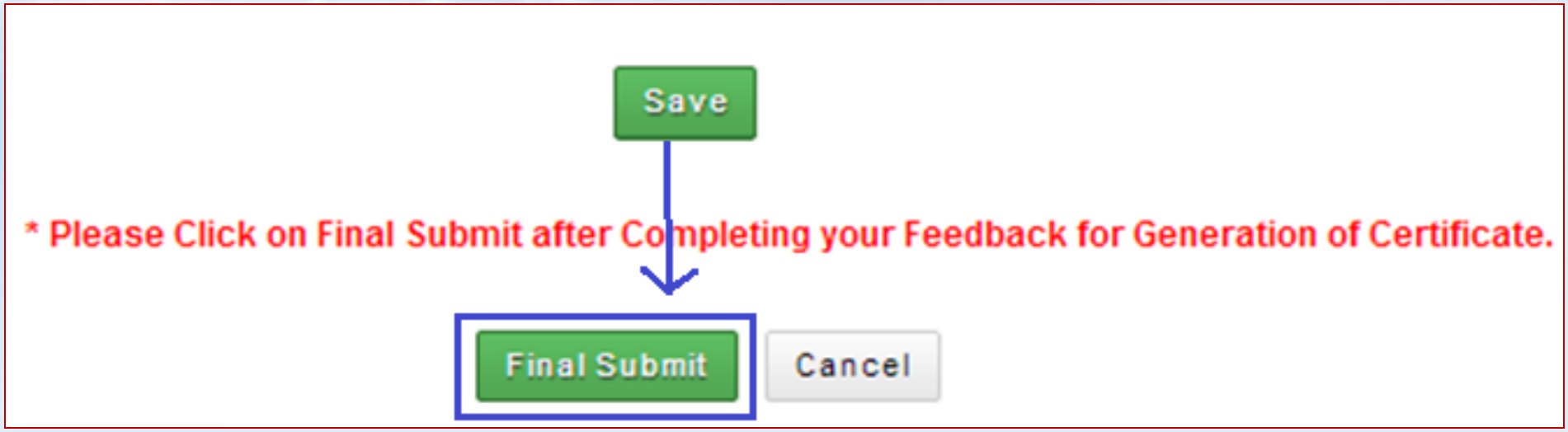
Faculty Feedback

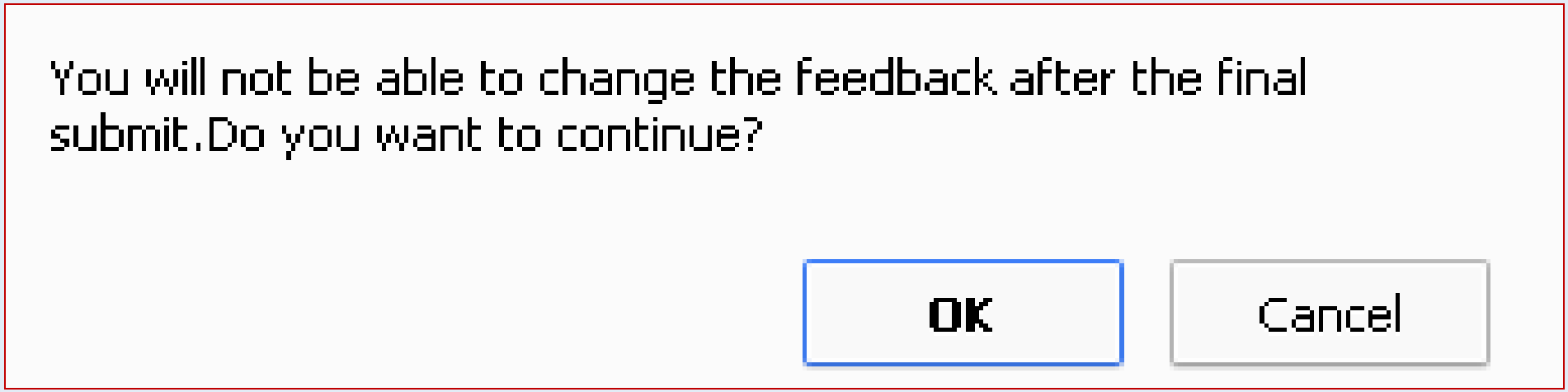
Faculty Feedback

Faculty ID	Faculty Name	Subject	From Date	To Date	Marginal	Moderate	Good	Excellent
2549	Mayur	Computer Fundamentals	10/07/2014	10/07/2014	○	○	○	●
1405	AMIT	Operating Systems	11/07/2014	12/07/2014	○	○	●	○
2380	Pooja	MS-PowerPoint	22/07/2014	22/07/2014	○	○	●	○
2551	Vikas	Databases (MS-Access)	23/07/2014	29/07/2014	○	○	○	●
1890	Nikita	Accounting package (Tally ERP)	01/08/2014	06/08/2014	○	○	●	○
338	RAMESHA	E-Filing	08/08/2014	08/08/2014	○	○	●	○
460	RUPAL	Project Work & Presentation	10/08/2014	10/08/2014	○	○	○	●
660	BHAVIN	MS-Word	14/07/2014	15/07/2014	○	○	●	○
451	Kaushal	MS-Excel	16/07/2014	21/07/2014	○	○	●	○
1392	JYOTI	MS-Office Utilities	30/07/2014	31/07/2014	○	○	○	●
1327	Pragati	ICAI - Software for Chartered Accountants in Practice	07/08/2014	07/08/2014	○	○	●	○
542	Shwetal	Web Technology / E - Filing	09/08/2014	09/08/2014	○	○	●	○

Save

Cancel


Save
* Please Click on Final Submit after Completing your Feedback for Generation of Certificate.
Final Submit
Cancel


You will not be able to change the feedback after the final submit.Do you want to continue?
OK
Cancel

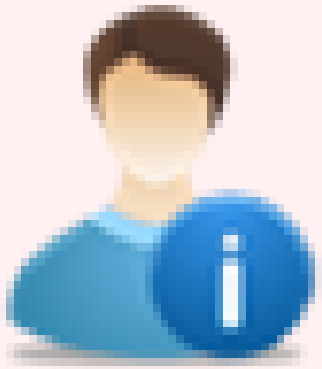
Update Registration No

Update Registration No.

Direct Entry Student can Update their Provisional Registration No to Permanent Registration No.

Direct Entry Scheme – student can update his / her Provisional Registration number to Permanent Registration number.

View Personal Details



View Personal Details

View your Personal Details.

The Institute of Chartered Accountants of India | Mayurk70

View Personal Details

View Personal Details

Personal Information:

Salutation	First Name	Second Name	Last Name
MR	Mayur		Kumar

Relationship	Name
Guardian	MK

DOB	Gender
11-13-1984	Male

Registration Information

Registration Number	Registration Date	Registration Number
WRO7777777	01-01-2012	provisional

Correspondence Address

Street

Mumbai

State	City	Name of the City
Maharashtra	MUMBAI	

PinCode

400003

Email

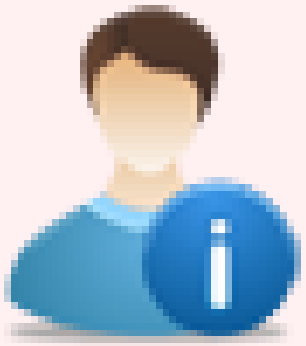
k.mayurs70@rediffmail.com

Landline	Mobile
	9910054123

Ok

Most Compatible with Internet Explorer Browser (IE9).

Demand Draft Information



DEMAND DRAFT INFORMATION

Demand Draft Information.

The Student can retrieve information related to Demand Draft such as - Course Name, Amount, Demand Draft in favour of and Payable at by selecting Course and Branch Name.

The Institute of Chartered Accountants of India

Demand Draft Information

Demand Draft Information

Please select **Course** and **City(Branch Name)** for retrieving Demand Draft information.

Course: Information Technology Training

City: MUMBAI

Get List

Course Name	Amount	Demand Draft in favour of	Payable At
Information Technology Training	4000	Mumbai Branch of WIRC	Mumbai

Faculty Section

User Name can be

1. Min 6 characters long.
2. Capital Case, Special characters are not allowed.

Password can be

1. Min 6 characters long.
2. Capital Case, Special characters are not allowed.
3. Space can not be allowed.

New Faculty Registration

To register as a student, visit the portal by entering the below URL -

http://www.icaionlineregistration.org/index.html

Click on "**Login**" and then click "**Register as a Student**" link.

After user clicks to "**Register as Student**" link for the student registration he/she needs to enter registration number either as **CPT Route** or **Direct Entry Student.**

Step 1 → Personal

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

Fields marked "*" are Mandatory

PERSONAL
QUALIFICATIONS
SUBJECTS

POU Name *: Mumbai

Salutation *: Mr
First Name *: Mayur
Middle Name: Middle Name
Last Name *: Kumar

DOB *: 05-28-1981
Gender *: Male / Female

Address *: Mumbai

State *: Maharashtra
City *: MUMBAI

Email*: k.mayurs@gmail.com

Landline: Landline
Mobile*: 9910054123
PinCode *: 400003

UserName*: mayurs123
Password*: ••••••••
Re-Enter Password*: ••••••••

Next Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 2 → Qualifications

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

PERSONAL
QUALIFICATIONS
SUBJECTS

Fields marked "*" are Mandatory

Qualification *

- [ ] 'B' Level (DOEACC)
- [ ] B.E / B. Tech. (CS / IT)
- [ ] CA
- [ ] CA with ISA
- [ ] CS
- [ ] LLB / LLM
- [ ] M Com
- [ ] M Phil
- [ ] M. Sc. with PGDCA
- [ ] M. Tech (CS / IT)
- [ ] M.Com with PGDCA
- [ ] M.Sc. (CS / IT)
- [ ] MBA
- [x] MBA (HR)
- [ ] MBA (IT)
- [x] MCA
- [ ] Ph D
- [ ] Post Graduate (Commerce)
- [ ] Post Graduate (English)
- [ ] Post Graduate (Management)

Experience

Teaching		Corporate		Practice	
4	3	5	2	0	0

NOTE:
The faculty should have minimum 2 years teaching experience for ITT.
For OP and GMCS, faculty should have minimum 3 years teaching/ corporate experience for branches and 5 years for DCO/ Regional Council.

Next Cancel

Most Compatible with Internet Explorer Browser (IE9).

Step 3 → Subjects

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

PERSONAL
QUALIFICATIONS
SUBJECTS

Fields marked "*" are Mandatory

SUBJECTS *

GMCS

GMCS - I

[x] General Management-Part 1	[ ] Business Communication	[x] Interpersonal & Negotiation Skills
[ ] Developing Personal Traits	[x] Presentation	[ ] Practical
[x] Business Communication	[ ] Presentation	[x] General Management-Part 2
[ ] Presentation	[x] Presentation	[ ] Practical
[x] Interpersonal & Negotiation Skills	[ ] Developing Personal Traits	[x] Presentation
[ ] Strategic Decision Making	[x] Developing Personal Traits	[ ] Presentation
[x] Business Communication	[ ] Developing Personal Traits	[x] Presentation
[ ] Business Communication	[x] Interpersonal & Negotiation Skills	[ ] Presentation
[x] Business Communication	[ ] Interpersonal & Negotiation Skills	[x] Strategic Decision Making
[ ] Business Communication		

GMCS - II

Information Technology Training

Orientation Programme

(•) Existing Faculty ( ) New Faculty

NOTE:
No member of the Central Council, Regional Council and Branch Managing Committee shall be allowed to take the classes of OP, ITT, GMCS Courses.

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

PERSONAL
QUALIFICATIONS
SUBJECTS

Fields marked "*" are Mandatory

SUBJECTS *

GMCS

GMCS - I

GMCS - II

☑ Business Communication	☐ Practice & Career Development-Part 1	☑ Interpersonal and Negotiation Skills
☐ Presentation	☑ Presentation	☐ Interpersonal and Negotiation Skills
☑ Interpersonal and Negotiation Skills	☐ Presentation	☑ Interpersonal and Negotiation Skills
☐ Practice & Career Development-Part 2	☑ Presentation	☐ Interpersonal and Negotiation Skills
☑ Interview Preparations	☐ Presentation	☑ International Business Environment Part 2
☐ International Business Environment-Part 1	☑ Presentation	☐ Business Communication
☑ Practice & Career Development-Part 2	☐ Interview Preparations	☑ Interpersonal and Negotiation Skills
☐ Practice & Career Development-Part 2	☑ Interview preparation	☐ Interview preparation
☑ Practice & Career Development-Part 2	☐ Interpersonal and Negotiation Skills	☑ Interview preparation
☐ Practice & Career Development-Part 2	☑ Interpersonal and Negotiation Skills	☐ Interview preparation

Information Technology Training

Orientation Programme

◉ Existing Faculty ○ New Faculty

NOTE:
No member of the Central Council, Regional Council and Branch Managing Committee shall be allowed to take the classes of OP, ITT, GMCS Courses.

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

Fields marked "*" are Mandatory

SUBJECTS *

PERSONAL
QUALIFICATIONS
SUBJECTS

- GMCS
- GMCS - I
- GMCS - II
- Information Technology Training

- [x] Computer Fundamentals
- [x] MS-PowerPoint
- [x] ICAI - Software for Chartered Accountants in Practice
- [x] Operating Systems
- [x] Databases (MS-Access)
- [x] E-Filing
- [x] MS-Word
- [x] MS-Office Utilities
- [x] Web Technology
- [x] MS-Excel
- [x] Accounting package (Tally ERP)
- [x] Project Work & Presentation

- Orientation Programme

(•) Existing Faculty ( ) New Faculty

NOTE:
No member of the Central Council, Regional Council and Branch Managing Committee shall be allowed to take the classes of OP, ITT, GMCS Courses.

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9)

Faculty Registration Form

The Institute of Chartered Accountants of India
(Setup by an Act of Parliament)

PERSONAL
QUALIFICATIONS
SUBJECTS

Fields marked "*" are Mandatory

SUBJECTS *

- GMCS
- GMCS - I
- GMCS - II
- Information Technology Training
- Orientation Programme

☑ Personality Development (Attitude and Motivation, Goal Setting, Accountability)	☐ Personality Development (Self Analysis, Values and Ethics)	☑ Office Procedures (Group Discussion)
☐ Conversational Skills and Grooming (Art of Writing Skills)	☑ Conversational Skills (Conversational Skills)	☐ Conversational Skills and Grooming (Presentation Skills & Assessment of Soft Skills)
☑ Office Procedures(Office Organization)	☐ Conversational Skills (Interpersonal Skills)	☑ Conversational Skills and Grooming (Personal Grooming)
☐ Conversational Skills (Effective Communication and Listening Skill)	☑ Office Procedures (Office Etiquette)	☐ Business Environment (Different Sectors and their significance)
☑ Business Environment (Indian & global)	☐ Office Procedures (Group Dynamics)	☑ Business Environment (Introduction of Financial Analysis)
☐ About the Institute / Academic and Technical Guidance	☑ Office Procedures (Relationship Management)	☐ Business Environment (Corporate and Commercial law)

◉ Existing Faculty ○ New Faculty

NOTE:
No member of the Central Council, Regional Council and Branch Managing Committee shall be allowed to take the classes of OP, ITT, GMCS Courses.

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

Confirmation

The Institute of Chartered Accountants of India

You have been successfully registered.

The details of registration have been sent to your registered email id.
For any modification of subjects , kindly follow the following procedure:

- Login to your account.
- Click on Modify Registration.
- Select additional subjects you want to teach.
- Contact the POU you are registered at for approval to teach that subject.

Note : Once approved, POU may invite for teaching all over India.

Click here to Login

Faculty Dashboard

The Institute of Chartered Accountants of India

Mayurk7

Dashboard

Modify Personal Details

Use this section to update your egistration details and to apply for more subjects to teach.

Subject Approval Status

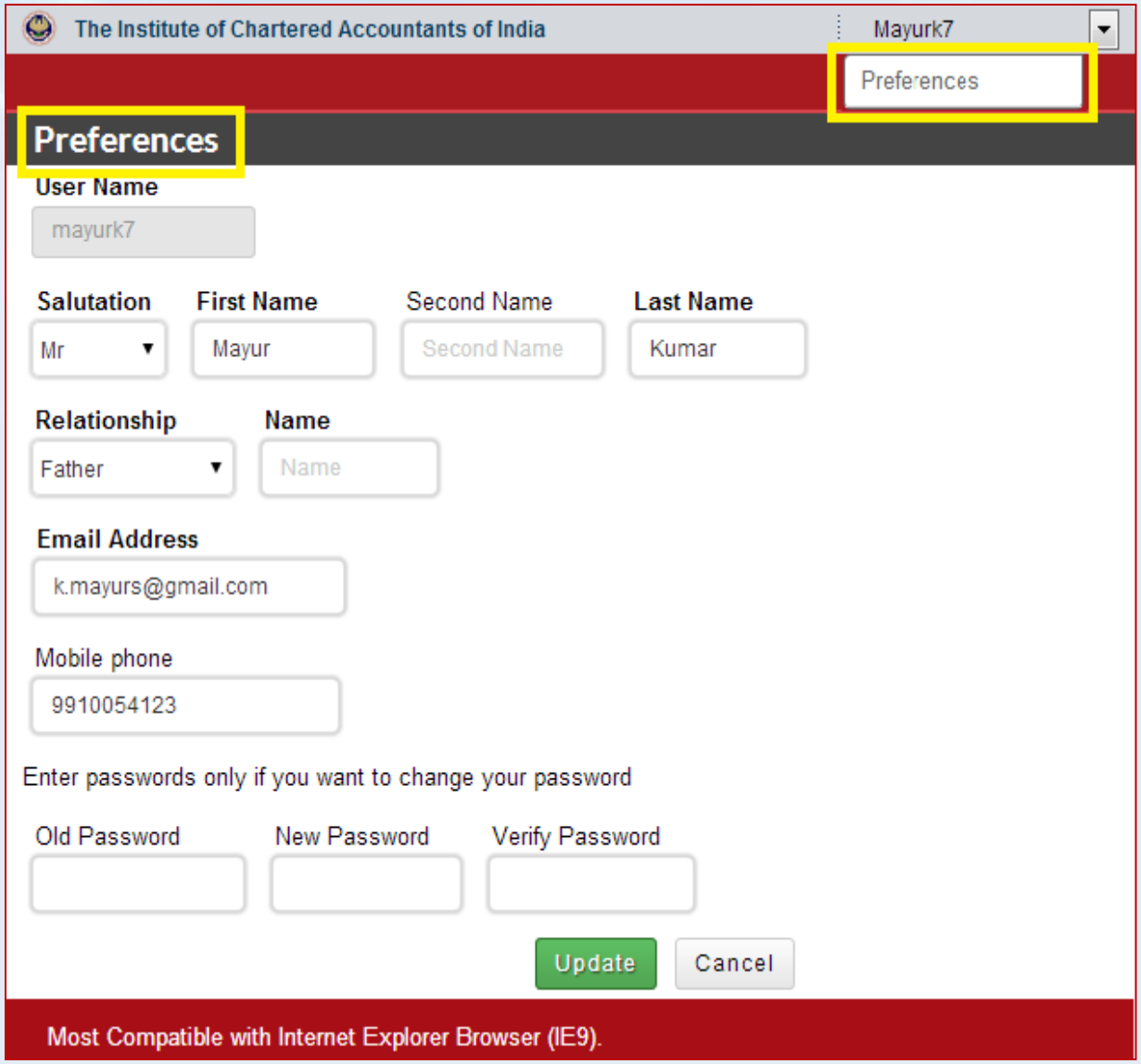
Use this section to check the status of approval for subjects you applied to teach.

Most Compatible with Internet Explorer Browser (IE9).

Preferences -

This option is used to Update: -

- Salutation,
- Name,
- Relationship,
- Email Address,
- Contact No &
- Password



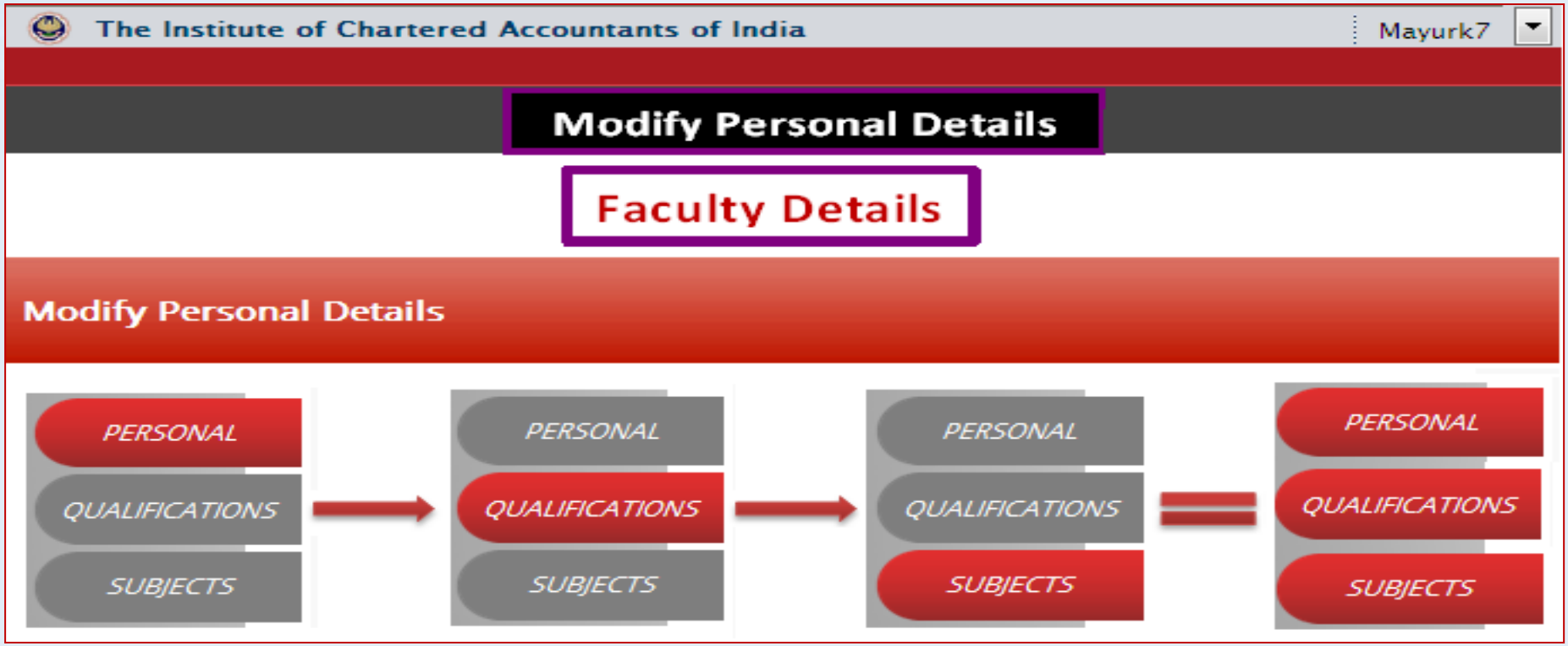
Modify Personal Details

Modify Personal Details

Use this section to update your egistration details and to apply for more subjects to teach.

In this section, faculty can update / modify –

1. Personal Information,
2. Educational Qualifications, Teaching and Professional Experience &
3. Subjects for teaching for specific courses.



Subject Approval Status

Subject Approval Status

Use this section to check the status of approval for subjects you applied to teach.

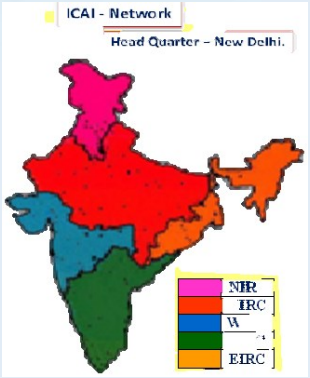
Here faculty can view the status of approval or disapproval of the existing applied subjects for teaching for specific courses.

The Institute of Chartered Accountants of India | Mayurk7

Subject Approval Status

Subject Approval Status

Course Name	Subject Name	Approval Status
Information Technology Training	Computer Fundamentals	Approved
Information Technology Training	Operating Systems	Approval Pending
Information Technology Training	MS-Word	Approved
Information Technology Training	MS-Excel	Approved
Information Technology Training	MS-PowerPoint	Approved
Information Technology Training	Databases (MS-Access)	Approved
Information Technology Training	MS-Office Utilities	Approval Pending
Information Technology Training	Accounting package (Tally ERP)	Approval Pending
Information Technology Training	ICAI - Software for Chartered Accountants in Practice	Approved
Information Technology Training	E-Filing	Approved
Information Technology Training	Web Technology	Approved
Information Technology Training	Project Work & Presentation	Approved



POU Section

(Programme Organizing Unit)

(DCO / Branch / Chapter)

The POU can access the POU Dashboard by clicking on login button provided on the Home page.

The Username and Password for each POU will be generated by the Head Office. The same will be communicated to the Chairman of the concerned branch through email.

The POU can change the default password through ***Preference*** option in POU Dashboard.

Login Screen

User Name can be

1. Min 6 characters long.
2. Capital Case, special characters are not allowed.

Password can be

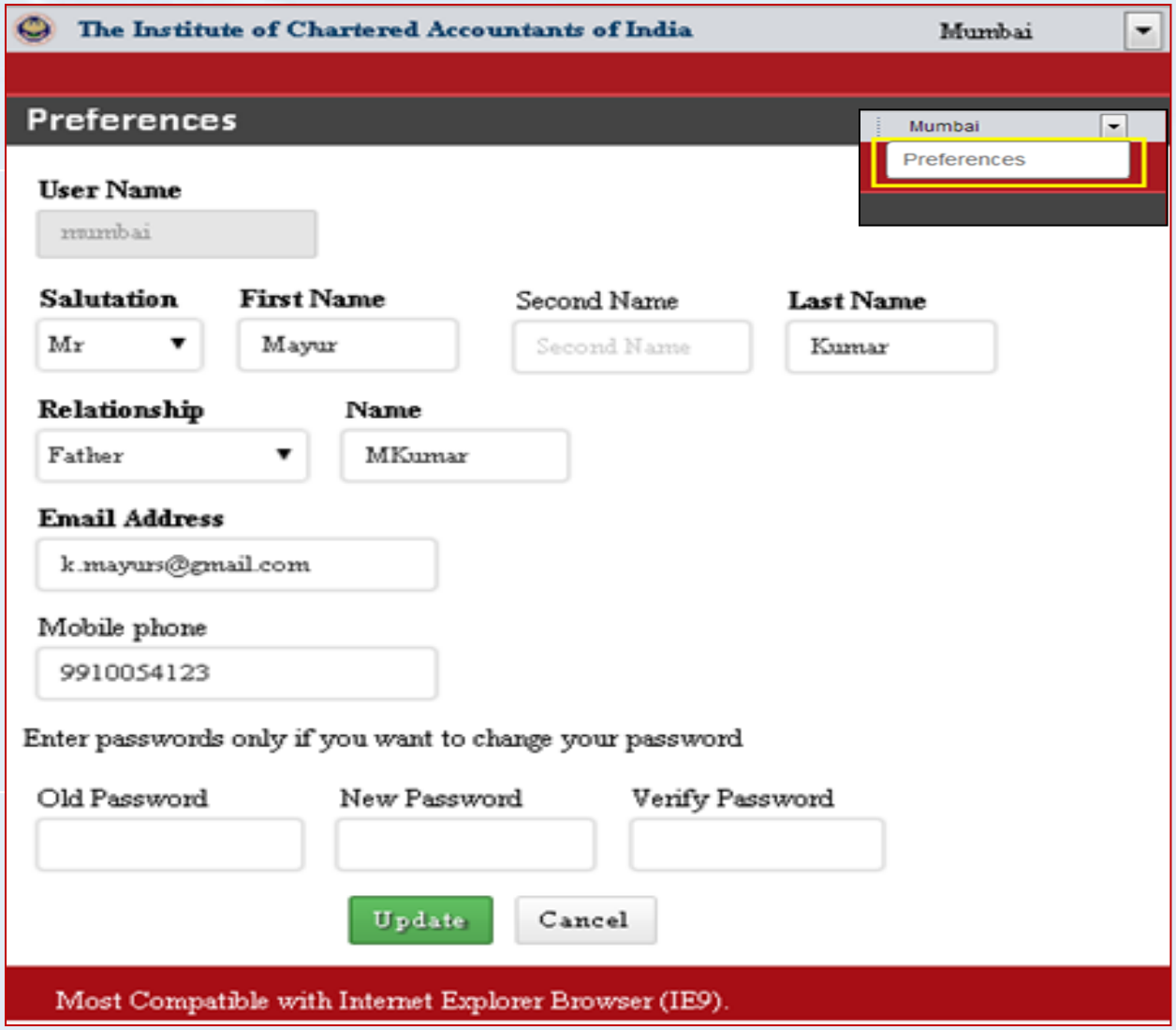
1. Min 6 characters long.
2. Capital Case, special characters are not allowed.
3. Space can not be allowed.

Preferences

Preferences -

This option is used to Update: -

- Salutation
- Name
- Relationship
- Email Address
- Contact No &
- Password



POU Dashboard

The Institute of Chartered Accountants of India | Mumbai | Logout

Dashboard

Manage Your Batches
Create New Bacthes and Manage New Batches using this section. You can also delete batches that have not yet been launched.

Launch Batch
Once batches are created you will have to launch them so that they are available to students for registration. A batch once launched cannot be rolled back.

Confirm Student Registrations
Confirm or Un-Confirm students that have registered in your batches. Only confirmed students will be allowed to attend classes.

Student Attendance Sheet
Manage student attendance sheet from this section.

Faculty Attendance Sheet
Manage Faculty Attendance sheet from this section.

Reference Registrations
Register referral students through this section. Referral students will be registered against the reserved seats in your batches.

Approve Change of Batch
Approve student's request for change of batch to your POU.

Batch List
View Batches that you have created.

Faculty Approval
Approve/DisApprove Faculties From Here.

Cancel WaitList Number
Cancel WaitList Number From Here.

Generate Certificate
Generate certificate for students who have passed all the criterias and are eligible for certificates.

Print Authorization
Print Authorization for students who have passed all the criterias and are eligible for certificates.

Print Certificate
Print Certificates for successfully completed courses. Certificates can be printed anytime after successfull completion of a course.

Faculty Schedule Detail
Faculty Batch Schedule Detail.

Reports

Demand Draft Information
Demand Draft Information

Batch Information

Add/Update Venue

Most Compatible with Internet Explorer Browser (IE9).

Manage Your Batches

Manage Your Batches

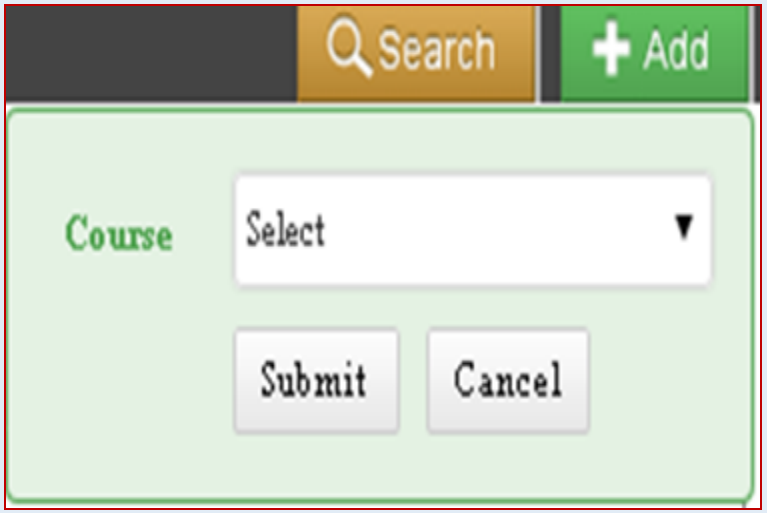
Create New Bacthes and Manage New Batches using this section. You can also delete batches that have not yet been launched.

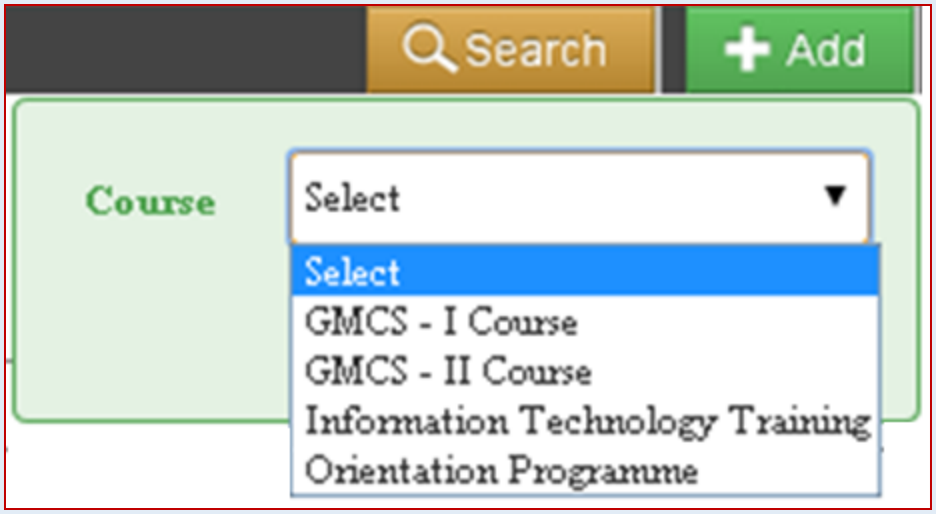
Manage Your Batches - In this menu, POU can create new batch for specific courses.

Explanation of fields -

Region - This will show the registered POU region.
POU Code - Designated code of POU.
Total Batch Size - Number of students to be accommodated in a batch.
Batch Size - Published batch size against the total number of students.
Reserve Size - Reserved Seats in a batch.
From Date <-> To Date - Batch commencement and end date.
Venue - Location for the batch to be organised.
(Address, Contact person, Email, Phone)
Batch Timings - Timings of the batch.
Faculty Selection with following fields -
(Name, From Date, To Date, Hours to teach)

Branches can edit Total Batch Size, Batch Size, Reserve Size, From Date <-> To Date, Venue, Batch Timings etc ***before launching whereas faculty updation can be done till the batch end date.***





Information Technology Training

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management : Information Technology Training

Region	POU Code	POU Name	Course
Western	WI01	Mumbai	Information Technology Trainir

Batch No.	Total Batch Size	Batch Size	Reserve Size
Batch Number			

From Date	To Date	Venue
From Date	To Date	Select

Address	Contact Person	Email	Phone

Batch Timing

From 1 0 AM To 1 0 AM

Orientation Programme

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management : Orientation Programme

Region	POU Code	POU Name	Course
Western	WI01	Mumbai	Orientation Programme

Batch No.	Total Batch Size	Batch Size	Reserve Size
Batch Number			

From Date	To Date	Venue
From Date	To Date	Select

Address	Contact Person	Email	Phone

Batch Timing

From 1 0 AM To 1 0 AM

NOTE:

* The same faculty should not be assigned classes for more than 1 day.
* Approval from BoS is required for accepting students above 50.

GMCS – I

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management : GMCS - I Course

Region	POU Code	POU Name	Course
Western	WI01	Mumbai	GMCS - I Course

Batch No.	Total Batch Size	Batch Size	Reserve Size
Batch Number			

From Date	To Date	Venue
From Date	To Date	Select

Address	Contact Person	Email	Phone

Batch Timing

From 1 0 AM To 1 0 AM

NOTE:

* The same faculty should not be assigned classes for more than 2 days.

* Approval from BoS is required for accepting students above 50.

GMCS – II

The Institute of Chartered Accountants of India | Mumbai | Logout

Batch Management | Search | Add

Batch Management : GMCS - II Course

Region	POU Code	POU Name	Course
Western	WI01	Mumbai	GMCS - II Course

Batch No.	Total Batch Size	Batch Size	Reserve Size
Batch Number			

From Date	To Date	Venue
From Date	To Date	Select

Address	Contact Person	Email	Phone

Batch Timing

From 1 0 AM To 1 0 AM

NOTE:

* The same faculty should not be assigned classes for more than 2 days.

* Approval from BoS is required for accepting students above 50.

Status - Every time when POU creates a batch, the *STATUS* will always be ***NEW*** for every newly created batch.

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management

Batch ID	Course Name	Status	From Date	To Date	
Mumbai_ITT_01	Information Technology Training	New	10/07/2014	10/08/2014	
Mumbai_GMCS - I_01	GMCS - I Course	New	10/07/2014	25/07/2014	
Mumbai_GMCS - II_01	GMCS - II Course	New	10/07/2014	25/07/2014	
Mumbai_OP_01	Orientation Programme	New	10/07/2014	16/07/2014	

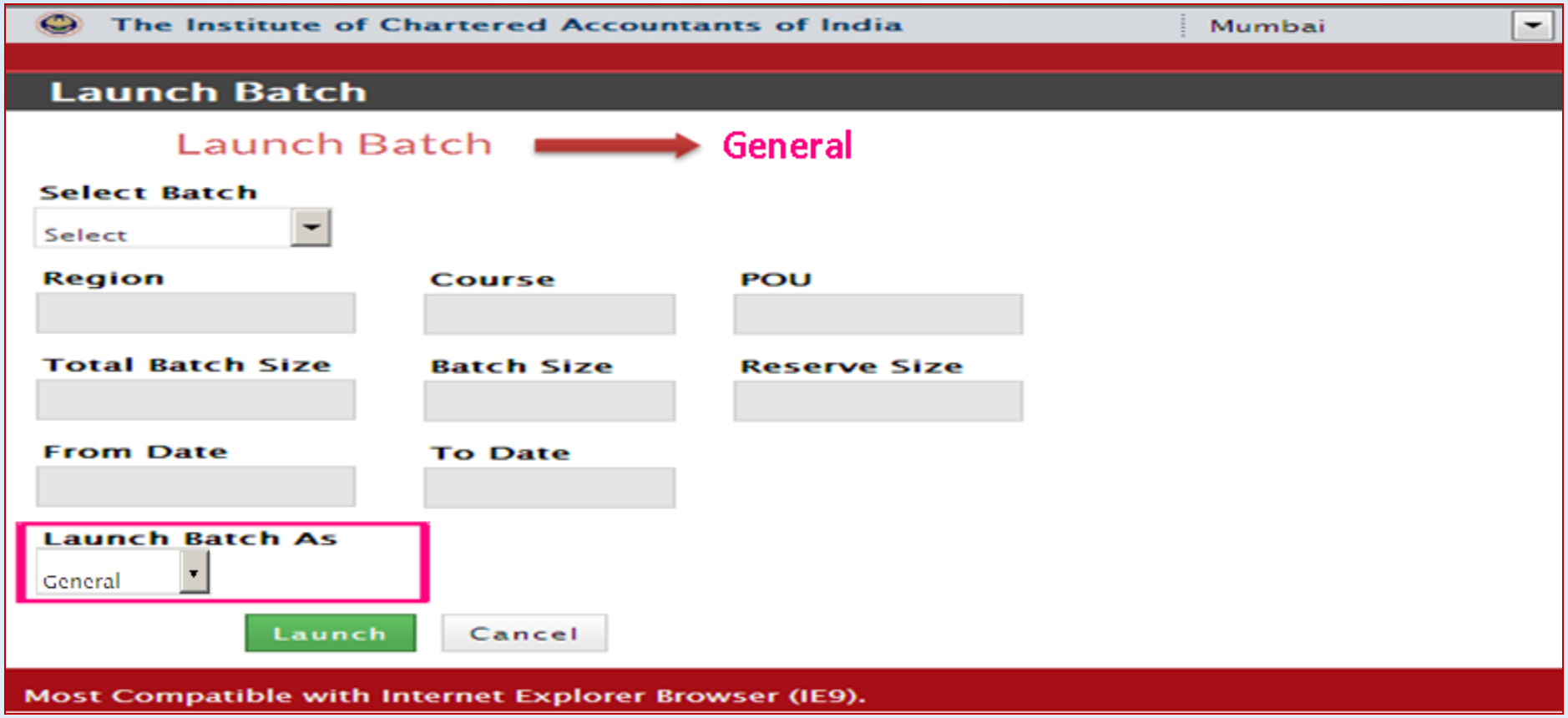
Launch Batch

Launch Batch

Once batches are created you will have to launch them so that they are available to students for registration. A batch once launched cannot be rolled back.

Launching a batch makes the batch available to students for specific course registration.

Launch Batch has two categories - ***General*** and ***Wait Listed***.



Launch - General batch

Selecting the "**General**" option will launch the batch which is available instantly to students for course registration.

The Institute of Chartered Accountants of India | Mumbai

Launch Batch

Launch Batch

Select Batch
Mumbai_OP_01

Region	**Course**	**POU**
WESTERN	ORIENTATION PROGRAMME	MUMBAI

Total Batch Size	**Batch Size**	**Reserve Size**
50	50	0

From Date	**To Date**
10-07-2014	16-07-2014

Launch Batch As
General

Launch | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Batch Before Launching

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management

Batch ID	Course Name	Status	From Date	To Date	
Mumbai_ITT_01	Information Technology Training	New	10/07/2014	10/08/2014	
Mumbai_GMCS - I_01	GMCS - I Course	New	10/07/2014	25/07/2014	
Mumbai_GMCS - II_01	GMCS - II Course	New	10/07/2014	25/07/2014	
Mumbai_OP_01	Orientation Programme	New	10/07/2014	16/07/2014	

Batch After Launching

The Institute of Chartered Accountants of India | Mumbai

Batch Management | Search | Add

Batch Management

Batch ID	Course Name	Status	From Date	To Date	
Mumbai_ITT_01	Information Technology Training	New	10/07/2014	10/08/2014	
Mumbai_GMCS - I_01	GMCS - I Course	New	10/07/2014	25/07/2014	
Mumbai_GMCS - II_01	GMCS - II Course	New	10/07/2014	25/07/2014	
Mumbai_OP_01	Orientation Programme	General	10/07/2014	16/07/2014	

Launch – Wait List batch

Selecting the "Waitlisted" option will launch the batch which is available for waitlisted students.

POU can launch the batch either after 1 day or after 2 day.

The Institute of Chartered Accountants of India | Mumbai

Launch Batch

Launch Batch

Select Batch

Mumbai_OP_02

Region	Course	POU
WESTERN	ORIENTATION PROGRAMME	MUMBAI

Total Batch Size	Batch Size	Reserve Size
50	50	0

From Date	To Date
01-08-2014	06-08-2014

Launch Batch As	Batch becomes General In
WaitListed	After 1 day

Launch | Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mumbai

Batch Management

Search | Add

Batch Management

Before Launching

Batch ID	Course Name	Status	From Date	To Date	
Mumbai_OP_02	Orientation Programme	New	07/08/2014	13/08/2014	

After Launching

Batch ID	Course Name	Status	From Date	To Date	
Mumbai_OP_02	Orientation Programme	WaitListed	07/08/2014	13/08/2014	

Most Compatible with Internet Explorer Browser (IE9).

Batch List

Batch List

View Batches that you have created.

The Institute of Chartered Accountants of India Mumbai

Batch List

Batch List

Batch ID/No Batch ID/No Search

Batch ID	Course Name	From Date	To Date
496 Mumbai_ITT_01	Information Technology Training	10/07/2014	10/08/2014
497 Mumbai_GMCS - I_01	GMCS - I Course	10/07/2014	25/07/2014
498 Mumbai_GMCS - II_01	GMCS - II Course	10/07/2014	25/07/2014
499 Mumbai_OP_01	Orientation Programme	10/07/2014	16/07/2014

Batch List - It shows a list of the students registered in specific batches with status of the confirmation.

The Institute of Chartered Accountants of India | Mumbai

Student list of Batch

Student Name | Student Name | Search

Student Name	Registration No	Registration Date	Address	Mobile No	Email Id	Status
Mayur Kumar	WRO7777777	01/01/2012	Mumbai	9910054123	k.mayurs70@rediffmail.com	Confirmed

Back

Most Compatible with Internet Explorer Browser (IE9).

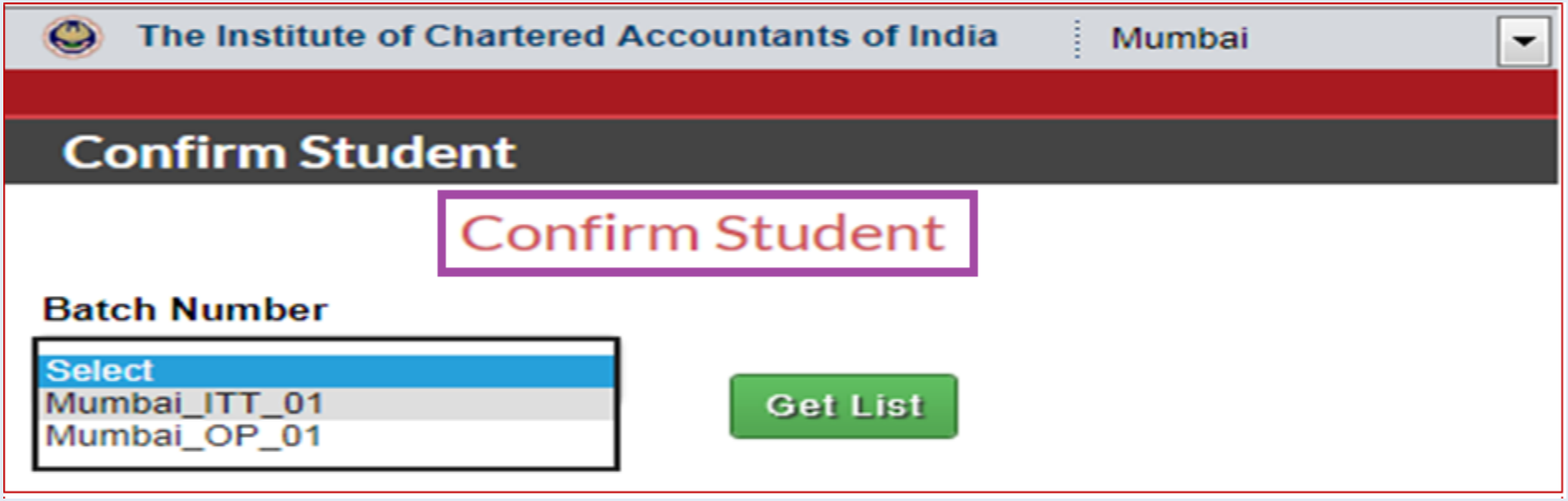
Confirm Student Registrations

Confirm Student Registrations

Confirm or Un-Confirm students that have registered in your batches. Only confirmed students will be allowed to attend classes.

Once interested students register for a batch launched by the POU, the POU will have to login and confirm / unconfirm the student registration.

POU admin can select the batch and they will get a list of students that have registered for the particular batch. The POU admin will verify the details as per the acknowledgement sent to the student and then click on "confirm" checkbox against the student that he wishes to confirm.



Before Confirmation

The Institute of Chartered Accountants of India | Mumbai

Confirm Student

Confirm Student

Batch Number

Mumbai_ITT_01 | Get List

Student Name | Keyword | Search

Total Number of Students: 1

Student Name	Payment Mode	Demand Draft Number	Amount	Status
Mayur Kumar	Offline	128410	4000	Confirm UnConfirm

Cancel

Not confirmed / Unconfirmed

Message from webpage

WARNING: Do you want to confirm?

OK | Cancel

After Confirmation

The Institute of Chartered Accountants of India | Mumbai

Confirm Student

Confirm Student

Batch Number

Mumbai_ITT_01

Get List

Student Name

Keyword

Search

Total Number of Students: 1

Student Name	Payment Mode	Demand Draft Number	Amount	Status
Mayur Kumar	Offline	128410	4000	Confirm UnConfirm

Cancel

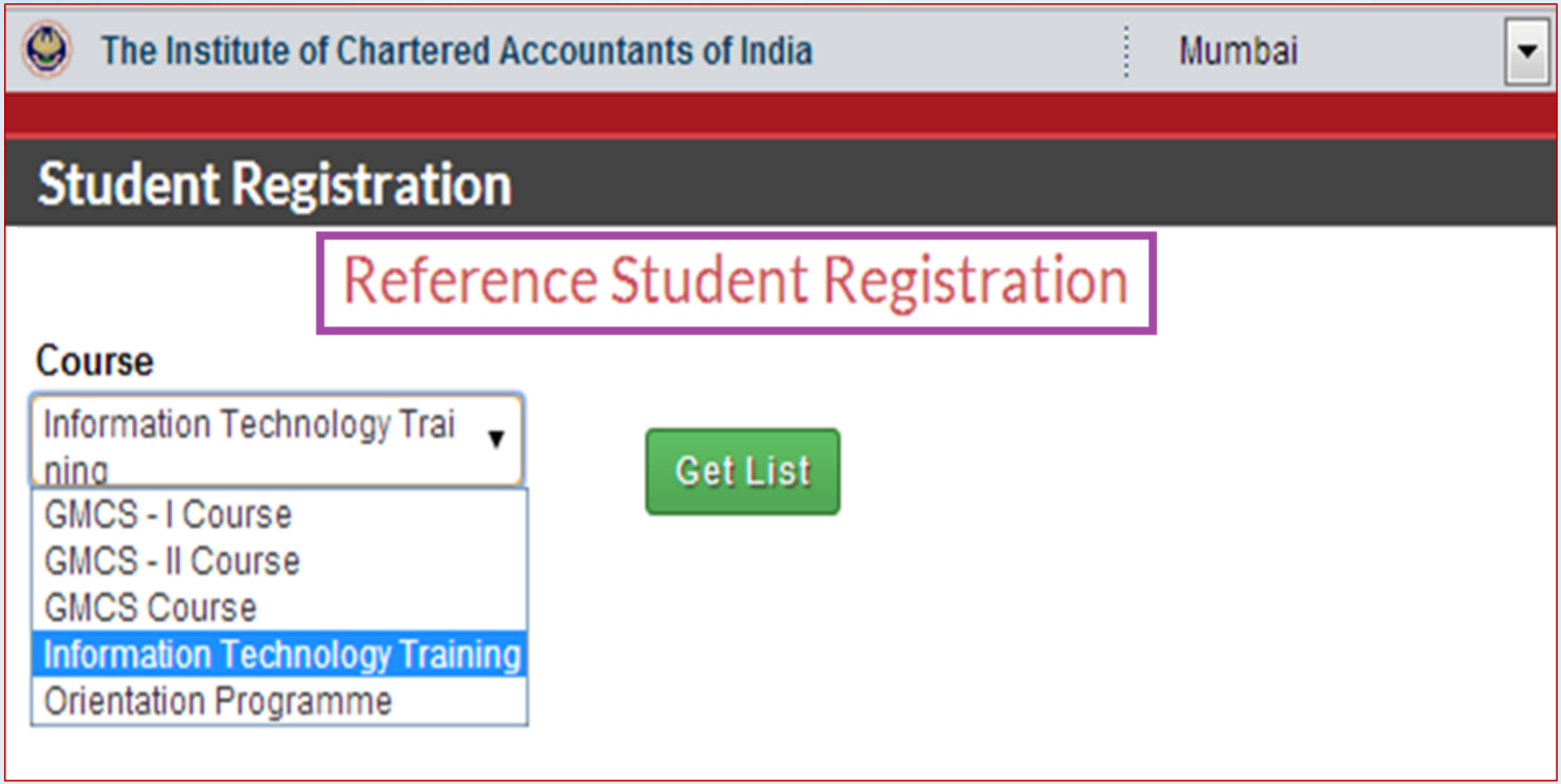
Confirmed

Reference Registration

Reference Registrations

Register referral students through this section. Referral students will be registered against the reserved seats in your batches.

Reference Registration – This facility is used by the POU's to register students in case seats are vacant against reserved category.



The Institute of Chartered Accountants of India

Mumbai

Student Registration

Reference Student Registration

Course

Information Technology Training

Get List

Region	Batch Name/ No	Reserve Size	From Date	To Date	City	Course	Register
Western	Mumbai_ITT_WL_01	7	22/07/2014	22/08/2014	MUMBAI	Information Technology Training	Register

Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mumbai

Register Student

Register Student

User Name

vikasm70

Get Information

Student Name

Vikas

Registration Number

WRO0999999

DOB

03/22/1980

Email

jamesmk007@rediffmail.com

Register | Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mumbai

Student Registration

Direct Student Registration

Batch Number	**Venue**	**Batch Time**
Mumbai_ITT_WL_01	Mumbai	7-0-AM To 12-0-PM
Start Date	**End Date**	
22/07/2014	22/08/2014	
Applicant's Name	**Gender**	**DOB**
Vikas	Male	03/22/1980
Father's Name	**Email**	
V M Shinde	jamesmk007@rediffmail.com	
Communication Address	**City**	**Pin Code**
Mumbai	MUMBAI	400005
Phone with STD Code	**Mobile**	
01203045964	9767970123	
Attempt For IPCC Exam	**IPCC Registration Date**	
Nov-2014	01/01/2012	

☑ Whatever information has been filled in by me is correct and I fulfill all the requirements required for ITT Course.

Submit Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mayurk70

Payment Details

Payment Details

Demand Draft Number

150100

Issuing Bank

Axis Bank

Branch Name

Hadapsar Pune

Issuing Date

Jul 1, 2014

Amount

4000

☑ I accept the Terms & Conditions Of Registration, and agree that my seat will be confirmed only after receipt of payment by the POU 2 days prior to the start of the batch.

Submit | Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India | Mumbai

Confirmation

Confirmation

Please confirm your registration details

PERSONAL INFORMATION

Name Vikas
Guardian V M Shinde (Guardian)
Email jamesmk007@rediffmail.com
Telephone No 01203045964
Mobile No 9767970123

BATCH INFORMATION

Course Register For: Information Technology Training
Batch Register For: Mumbai_ITT_WL_01
POU: Mumbai
Batch Start Date: 22/07/2014
Batch End Date: 22/08/2014

PAYMENT INFORMATION

DD No 150100
Bank Name Axis Bank
Branch Name: Hadapsar Pune
Date 01/07/2014
Amount 4000

Confirm Cancel

Most Compatible with Internet Explorer Browser (IE9).

The Institute of Chartered Accountants of India

(Setup by an Act of Parliament)

Date:- 7/21/2014 4:57:11 AM

Acknowledgement

Print

Batch Number	Mumbai_ITT_WL_01	Batch Timing 7-0-AM to 12-0-PM	Paste your photo here
Registration Date	01/01/2012		
Registration Number	WRO0999999		
Start Date	22/07/2014	End Date 22/08/2014	
Venue	Mumbai		
Address			
Contact Person		Email	
Phone			
Name	Vikas	Phone with STD Code	01203045964
Address	Mumbai		
Gender	Male		
FATHER'S NAME	V M Shinde	DATE OF BIRTH	22/03/1980
Email	jamesmk007@rediffmail.com	MOBILE	9767970123
DD Number	150100	DD ISSUING BANK	Axis Bank
DD Issuing Date	01/07/2014	Amount	4000

IMPORTANT INSTRUCTION

The following documents are required to be submitted along with this letter 2 days before start of the batch for confirmation of your registration as per batch schedule mentioned above.

1. IPCC registration / ITT registration letter , as applicable
2. Demand Draft as applicable
3. Color passport size photograph
4. Copy of identity card issued by the Institute, OR
5. Copy of identity card issued by the Govt. Agency (Voter ID, Driving License , Passport, UID)
6. In case of GMCS-I/ GMCS-II courses , NOC Letter from Article Firm to enrol in Batch

In case required documents are not submitted 2 days before the start of the batch, the seat may be allotted to some other student in waiting and your name may not be considered for immediate next batch due to limited seat availability.

Back to DashBoard

The Institute of Chartered Accountants of India | Mumbai

Batch List

Batch List

Batch ID/No | Batch ID/No | Search

Batch ID	Course Name	From Date	To Date
655 Mumbai_ITT_WL_01	Information Technology Training	22/07/2014	22/08/2014

Student list of Batch

Student Name	Registration No	Registration Date	Address	Mobile No	Email Id	Status
Mayur Kumar	WRO0777777	01/01/2012	BKC, Mumbai	9910054123	k.mayurs7@yahoo.com	Awaiting Approval
Vikas Shinde	WRO0999999	01/01/2012	Mumbai	9767970123	jamesmk007@rediffmail.com	Awaiting Approval

Back

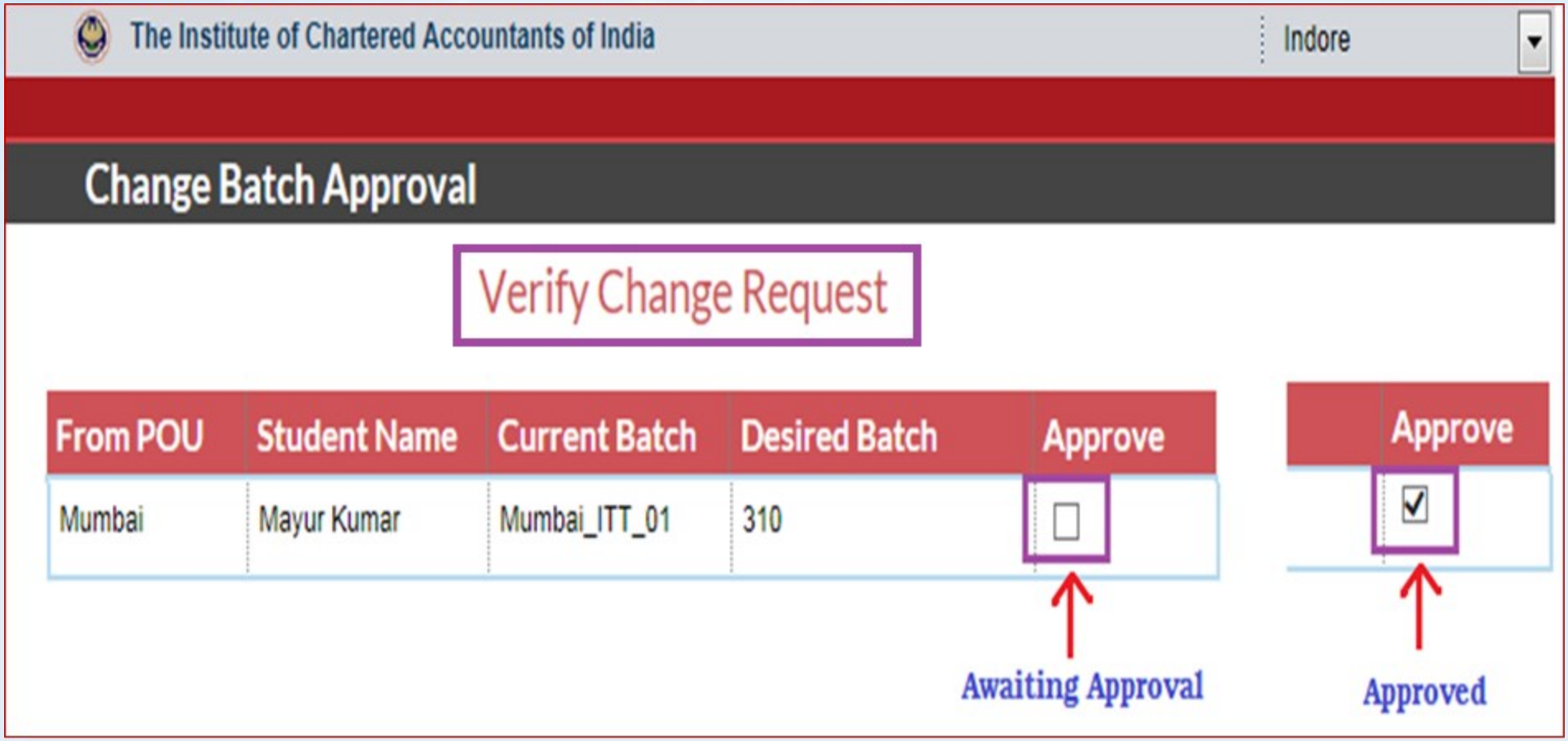
Most Compatible with Internet Explorer Browser (IE9).

Approve Change of Batch

Approve Change of Batch

Approve student's request for change of batch to your POU.

Here, POU will verify and approve the **Change Batch Request** of the students who applied for Batch Change.



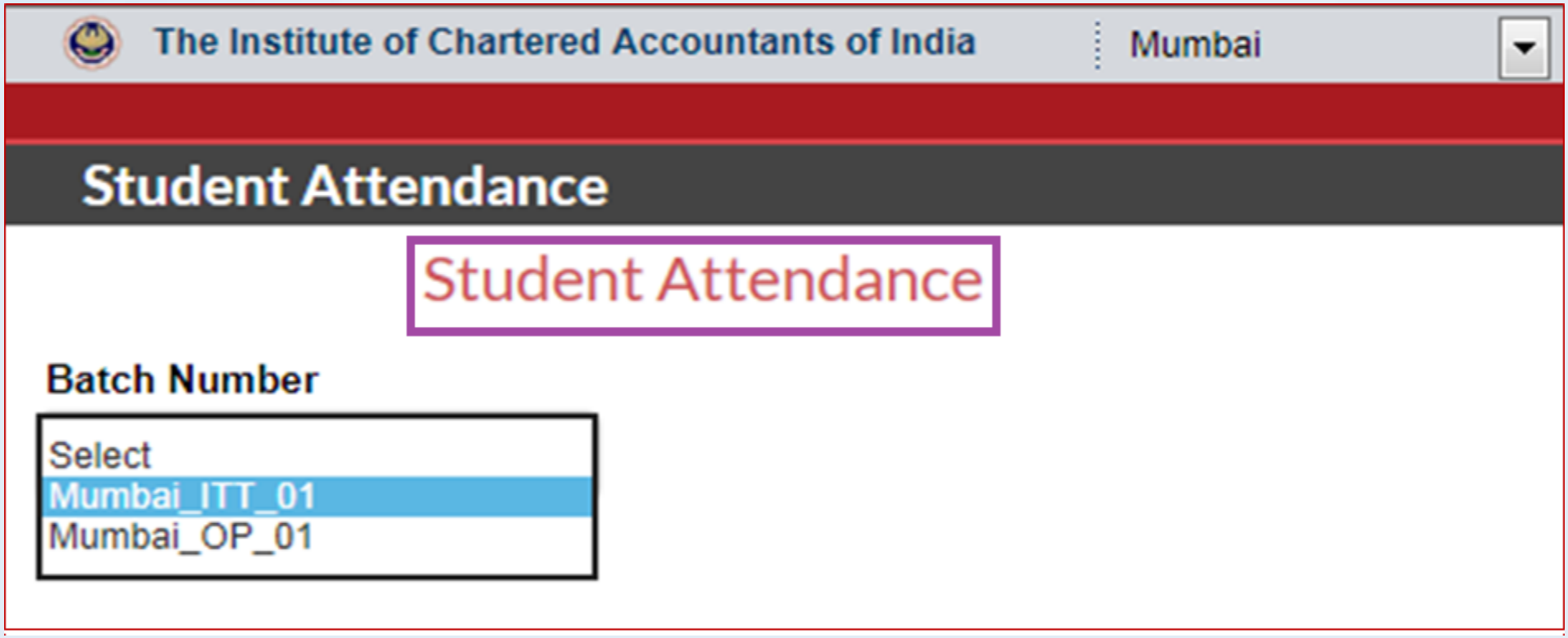
Student Attendance Sheet

Student Attendance Sheet

Manage student attendance sheet from this section.

POU admin may mark attendance for students by selecting the intended batch. All the students belonging to that particular batch will be displayed.

POU admin may mark attendance as first and second half of the students.



First Half Attendance

The Institute of Chartered Accountants of India | Mumbai

Student Attendance

Student Attendance

Batch Number

Mumbai_ITT_01

Student Name | Student Name | Search

Student Name	Registration Number	First/Second Half	Attendance
Mayur Kumar	WRO7777777	First Half	

Cancel

First Half Attendance

☐ 2014-07-10	☐ 2014-07-21	☐ 2014-08-01
☐ 2014-07-11	☐ 2014-07-22	☐ 2014-08-02
☐ 2014-07-12	☐ 2014-07-23	☐ 2014-08-03
☐ 2014-07-13	☐ 2014-07-24	☐ 2014-08-04
☐ 2014-07-14	☐ 2014-07-25	☐ 2014-08-05
☐ 2014-07-15	☐ 2014-07-26	☐ 2014-08-06
☐ 2014-07-16	☐ 2014-07-27	☐ 2014-08-07
☐ 2014-07-17	☐ 2014-07-28	☐ 2014-08-08
☐ 2014-07-18	☐ 2014-07-29	☐ 2014-08-09
☐ 2014-07-19	☐ 2014-07-30	☐ 2014-08-10
☐ 2014-07-20	☐ 2014-07-31	

Submit Cancel

Second Half Attendance

The Institute of Chartered Accountants of India | Mumbai

Student Attendance

Student Attendance

Batch Number

Mumbai_ITT_01

Student Name | Student Name | Search

Student Name	Registration Number	First/Second Half	Attendance
Mayur Kumar	WRO7777777	Second Half	

Cancel

Second Half Attendance

☐ 2014-07-10	☐ 2014-07-21	☐ 2014-08-01
☐ 2014-07-11	☐ 2014-07-22	☐ 2014-08-02
☐ 2014-07-12	☐ 2014-07-23	☐ 2014-08-03
☐ 2014-07-13	☐ 2014-07-24	☐ 2014-08-04
☐ 2014-07-14	☐ 2014-07-25	☐ 2014-08-05
☐ 2014-07-15	☐ 2014-07-26	☐ 2014-08-06
☐ 2014-07-16	☐ 2014-07-27	☐ 2014-08-07
☐ 2014-07-17	☐ 2014-07-28	☐ 2014-08-08
☐ 2014-07-18	☐ 2014-07-29	☐ 2014-08-09
☐ 2014-07-19	☐ 2014-07-30	☐ 2014-08-10
☐ 2014-07-20	☐ 2014-07-31	

Submit Cancel

Faculty Approval

Faculty Approval

Approve/DisApprove Faculties From Here.

The Institute of Chartered Accountants of India | Mumbai

POU Faculty Approval | Search

Faculty Approval

Faculty Name

Vikas Shinde

Please Select Faculty Name

Get Subjects Applied For

Select
Vikas Shinde

Note: The POU must ensure that no member of the Central Council, Regional Council and Branch Managing Committee will be allowed to take the classes of OP, ITT, GMCS Courses.

Most Compatible with Internet Explorer Browser (IE9).

	Course Name	Subject Name	Qualification	Experience	Approval Status
☐	Information Technology Training	Computer Fundamentals	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approved
☐	Information Technology Training	Operating Systems	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approved
☐	Information Technology Training	MS-PowerPoint	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approved
☐	Information Technology Training	Databases (MS-Access)	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approved
☐	GMCS Course	Effective Communication	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approval Pending
☐	GMCS Course	General Management - 1	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approval Pending
☐	GMCS Course	Effective Communication - Listening Skills	B.E / B. Tech. (CS / IT),MBA (IT)	Teaching 7Years 0Months,Corporate 5Years 0Months,Practice 0Years 0Months	Approval Pending

Approve Disapprove

Note: The POU must ensure that no member of the Central Council, Regional Council and Branch Managing Committee will be allowed to take the classes of OP, ITT, GMCS Courses.

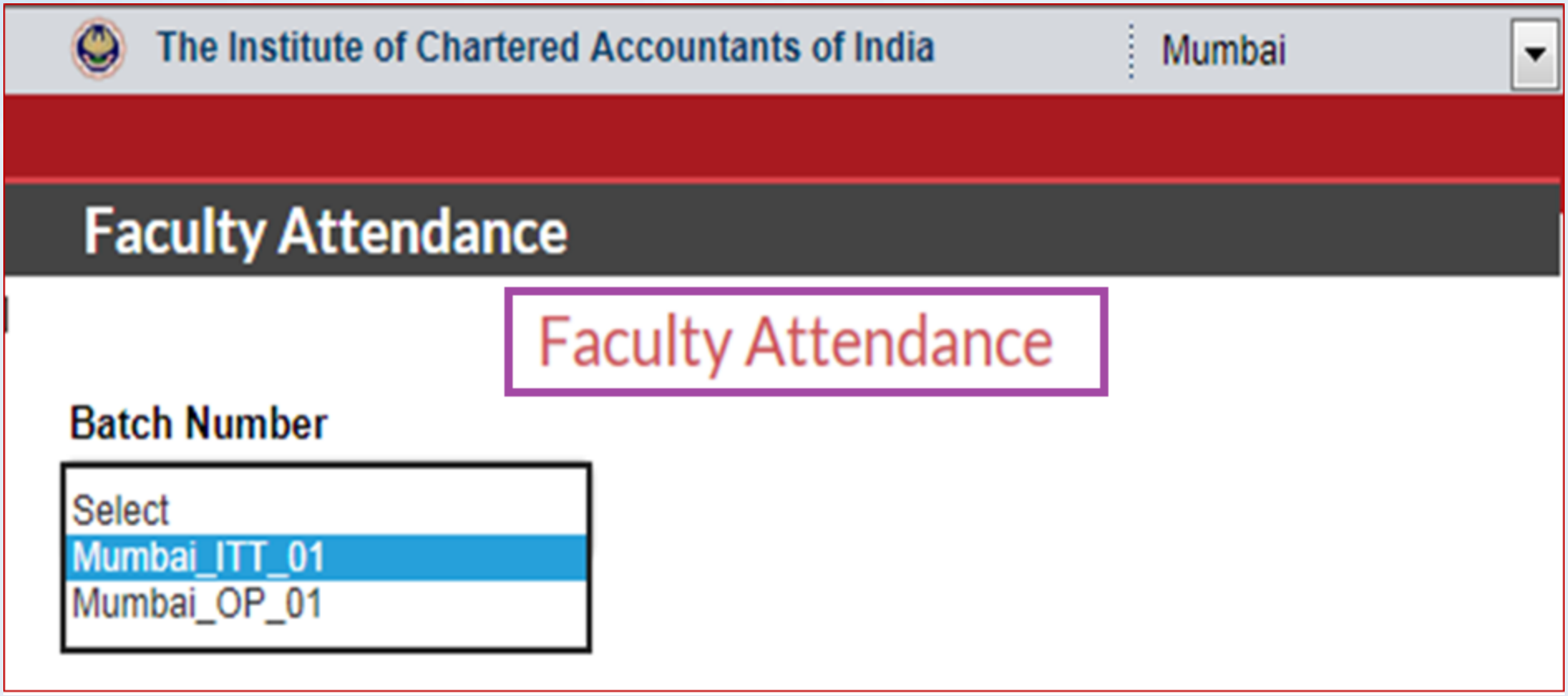
Most Compatible with Internet Explorer Browser (IE9).

Faculty Attendance Sheet

Faculty Attendance Sheet

Manage Faculty Attendance sheet from this section.

POU admin can mark attendance for faculties by selecting the intended batch. All the faculties assigned in this particular batch will be listed for attendance.



The Institute of Chartered Accountants of India Mumbai

Faculty Attendance

Faculty Attendance

Batch Number

Mumbai_ITT_01

Faculty ID	Faculty Name	Subject	Attendance
2549	Mayur	Computer Fundamentals	
1405	AMIT	Operating Systems	
2380	Pooja	MS-PowerPoint	
2551	Vikas	Databases (MS-Access)	
1890	Nikita	Accounting package (Tally ERP)	
338	RAMESHA	E-Filing	
460	RUPAL	Project Work & Presentation	
660	BHAVIN	MS-Word	
451	Kaushal	MS-Excel	
1392	JYOTI	MS-Office Utilities	
1327	Pragati	ICAI - Software for Chartered Accountants in Practice	
542	Shwetal	Web Technology / E - Filing	

The Institute of Chartered Accountants of India Mumbai

Faculty Attendance

Faculty Attendance

Batch Number

Mumbai_ITT_01

Faculty ID	Faculty Name	Subject	Attendance
2551	Vikas	Databases (MS-Access)	

Faculty Attandance

- 2014-07-23
- 2014-07-24
- 2014-07-25
- 2014-07-26
- 2014-07-27
- 2014-07-28
- 2014-07-29

Submit Cancel

Cancel Waitlist Number

CANCEL WAITLIST NUMBER

Cancel WaitList Number From Here.

In this menu, POU admin will see the students with their contact details those are applied for future batches for specific courses.

The students in this category will use their unique waitlist number to opt the **Waitlisted Batches** launched by the POU.

POU may remove the students from the waiting list if the students has been allotted **confirmed seat** either through General category or Wait list category.

The Institute of Chartered Accountants of India

Mumbai

Cancel WaitList Students

Search

Cancel WaitList Students

Student Name	RegNo.	Email	Contact	WaitListed Number	Status	Course	Cancel
Mayur Kumar	WRO7777777	k.mayurs70@rediffmail.com	9910054123	xDHEK4	UnUsed	GMCS - I Course	
Mayur Kumar	WRO7777777	k.mayurs70@rediffmail.com	9910054123	wSh60i	UnUsed	GMCS - II Course	

Cancel

Most Compatible with Internet Explorer Browser (IE9).

Generate Certificate

Generate Certificate

Generate certificate for students who have passed all the criterias and are eligible for certificates.

The Institute of Chartered Accountants of India | Mumbai

Generate Certificate

Generate Certificate

Batch Name	Course Name	From Date	To Date	Test Date	Certificate Date	
Mumbai_GMCS - II_01	GMCS - II Course	10/07/2014	25/07/2014			Generate Certificate
Mumbai_GMCS - I_01	GMCS - I Course	10/07/2014	25/07/2014			Generate Certificate
Mumbai_ITT_01	Information Technology Training	10/07/2014	10/08/2014	10/08/2014	10/08/2014	Generate Certificate
Mumbai_OP_01	Orientation Programme	10/07/2014	16/07/2014		19/07/2014	Generate Certificate

The Institute of Chartered Accountants of India | Mumbai

Generate Certificate

Generate Certificate

Batch Name	Student Name	Certificate Number	Certificate Date	Course
Mumbai_ITT_01	Mayur Kumar	Mumbai/2014/0000001	10/08/2014	Information Technology Training

Cancel

The Institute of Chartered Accountants of India | Mumbai

Generate Certificate

Generate Certificate

Batch Name	Student Name	Certificate Number	Certificate Date	Course
Mumbai_OP_01	Mayur Kumar	Mumbai BKC/Orientation Programme/0000001	19/07/2014	Orientation Programme

Cancel

Print Authorization

Print Authorization

Print Authorization for students who have passed all the criterias and are eligible for certificates.

The Institute of Chartered Accountants of India | Mumbai

Print Authorization

Print Authorization

Batch

Mumbai_ITT_01

Select

Mumbai_ITT_01

Generate List

The Institute of Chartered Accountants of India | Mumbai

Print Authorization

Print Authorization

Batch

Mumbai_ITT_01

Select

Mumbai_ITT_01

Generate List

Student Name	Course	From Date	To Date
Mayur Kumar	Information Technology Training	10/07/2014	10/08/2014

The Institute of Chartered Accountants of India | Mumbai

Print Authorization

Print Authorization

Batch: Mumbai_ITT_01

Student Name: Mayur

Registration Number: WRO7777777

Course: Information Technology Training

Certificate Number: Mumbai/2014/0000001

M1: 0

M2: 0

Presentation: 0

OLT: 0

Grace: 0

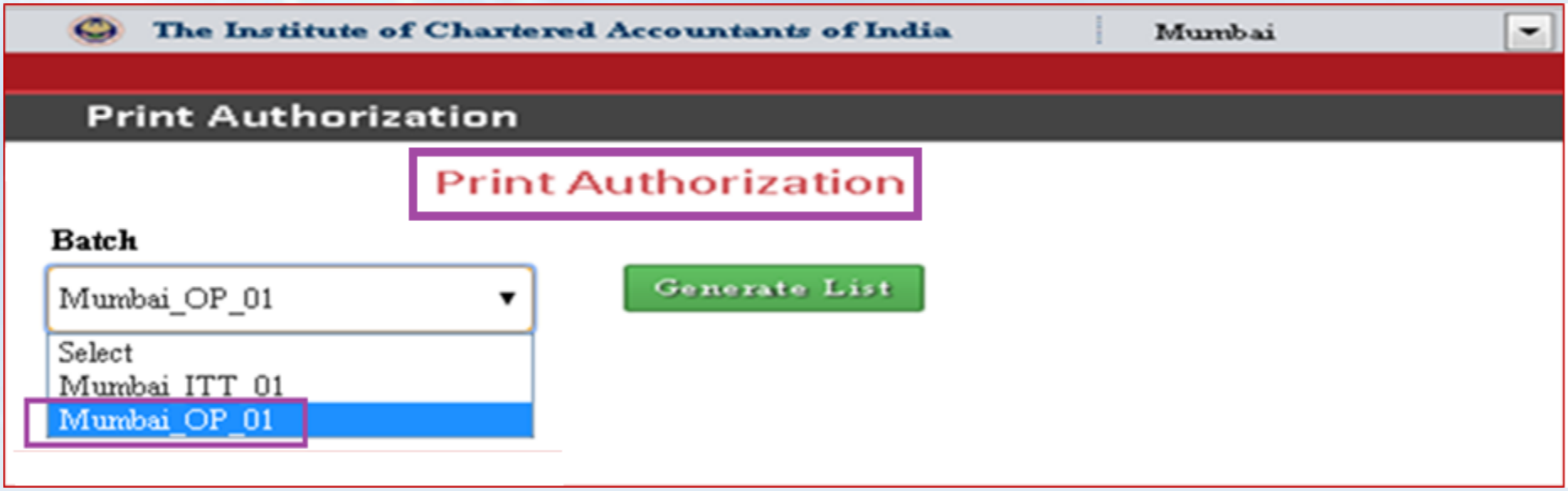
Total: 0

☐ Allow to Print

☐ I declare that the student has above 90% attendance.

Update | Cancel

Most Compatible with Internet Explorer Browser (IE9).


The Institute of Chartered Accountants of India
Mumbai
Print Authorization
Print Authorization
Batch
Mumbai_OP_01
Generate List
Select
Mumbai_ITT_01
Mumbai_OP_01

The Institute of Chartered Accountants of India
Mumbai
Print Authorization
Print Authorization
Batch
Mumbai_OP_01
Generate List
Select
Mumbai_ITT_01
Mumbai_OP_01
Student Name
Course
From Date
To Date
Mayur Kumar
Orientation Programme
10/07/2014
16/07/2014

The Institute of Chartered Accountants of India | Mumbai

Print Authorization

Print Authorization

Batch
Mumbai_OP_01

Student Name
Mayur

Registration Number
WRO7777777

Course
Orientation Programme

Certificate Number
Mumbai BKC/Orientation Programme/0000001

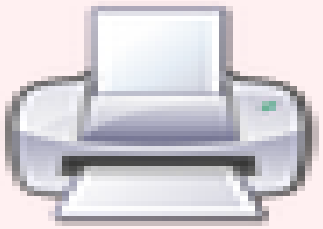
☐ Allow to Print

☐ Not absent for more than 1 day

Update | Cancel

Most Compatible with Internet Explorer Browser (IE9).

Print Certificate



Print Certificate

Print Certificates for successfully completed courses. Certificates can be printed anytime after successfull completion of a course.

The Institute of Chartered Accountants of India

Print Certificate

Print Certificate

Course: Select

Batch: Select

Registration Number:

Get List

Reg No	Student Name	Batch Name	Course	Allowed	Print

The Institute of Chartered Accountants of India — Mumbai

Print Certificate

Print Certificate

Course: Select

Batch: Select

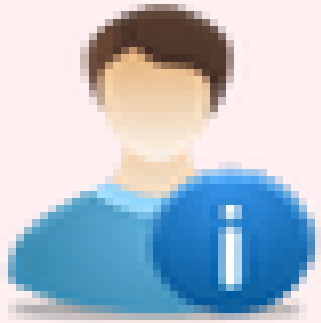
Registration Number:

Get List

Reg No	Student Name	Batch Name	Course	Allowed	Print
WRO7777777	Mayur Kumar	Mumbai_ITT_01	Information Technology Training	Not Allowed	Print
WRO7777777	Mayur Kumar	Mumbai_OP_01	Orientation Programme	Not Allowed	Print

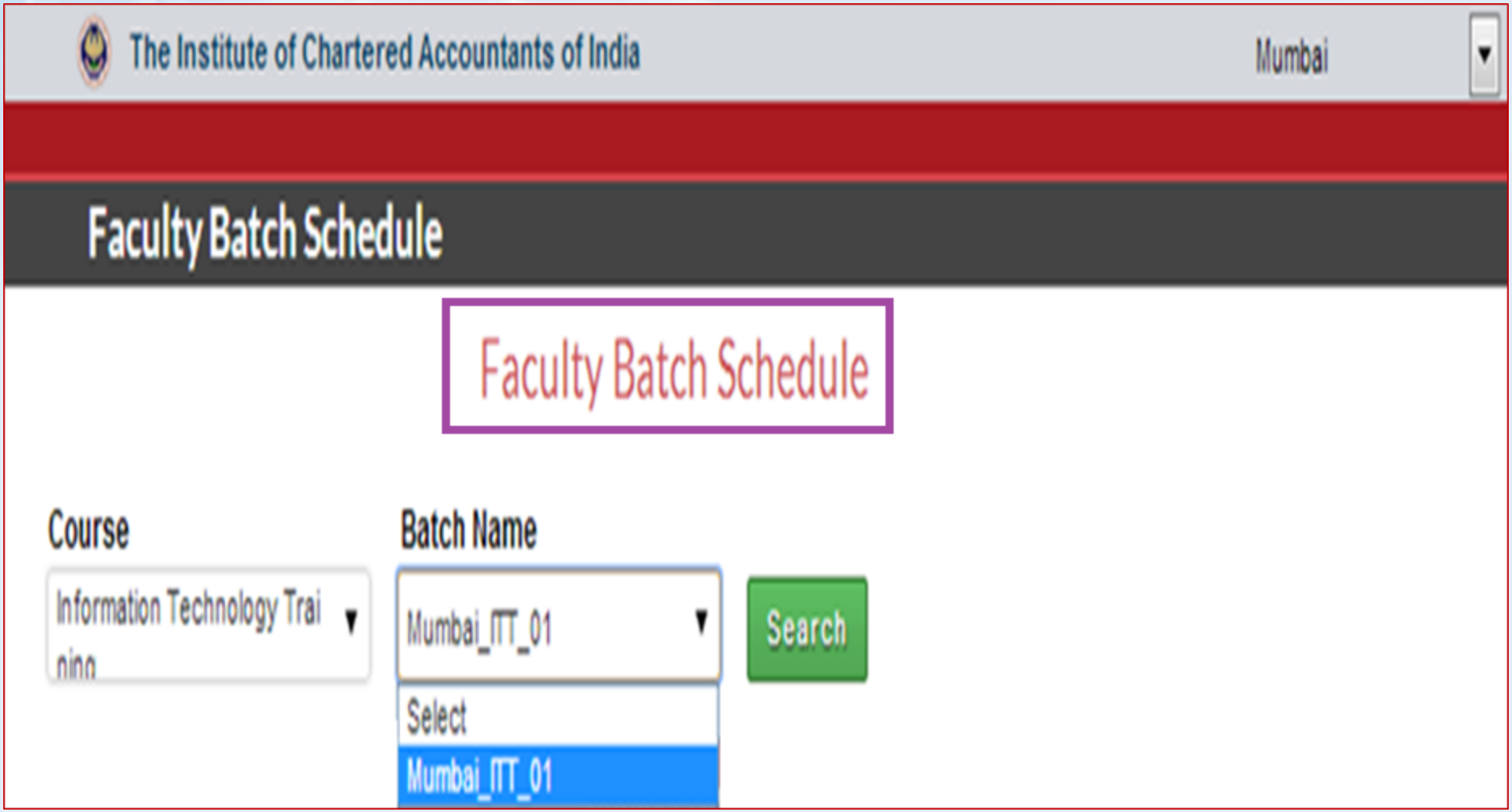
Cancel

Faculty Schedule Detail



Faculty Schedule Detail

Faculty Batch Schedule Detail.


The Institute of Chartered Accountants of India
Mumbai
Faculty Batch Schedule
Faculty Batch Schedule
Course
Information Technology Trai ning
Batch Name
Mumbai_ITT_01
Search
Select
Mumbai_ITT_01

The Institute of Chartered Accountants of India

Mumbai

Faculty Batch Schedule

Faculty Batch Schedule

Course

Information Technology Training

Batch Name

Mumbai_ITT_01

Search

Faculty Name	Subject Name	Faculty Schedule Date
Mayur Kumar	Computer Fundamentals	2014-07-10 to 2014-07-10
Nikita Dhanesh Kawar	Accounting package (Tally ERP)	2014-08-01 to 2014-08-06
RAMESHA SHETTY	E-Filing	2014-08-08 to 2014-08-08
RUPAL DHIREN HARIA	Project Work & Presentation	2014-08-10 to 2014-08-10
Shwetal K Shah	Web Technology / E - Filing	2014-08-09 to 2014-08-09
Vikas Shinde	Databases (MS-Access)	2014-07-23 to 2014-07-29

The Institute of Chartered Accountants of India

Mumbai

Faculty Batch Schedule

Faculty Batch Schedule

Course

Orientation Programme

Batch Name

Mumbai_OP_01

Search

Select

Mumbai_OP_01

The Institute of Chartered Accountants of India Mumbai

Faculty Batch Schedule

Faculty Batch Schedule

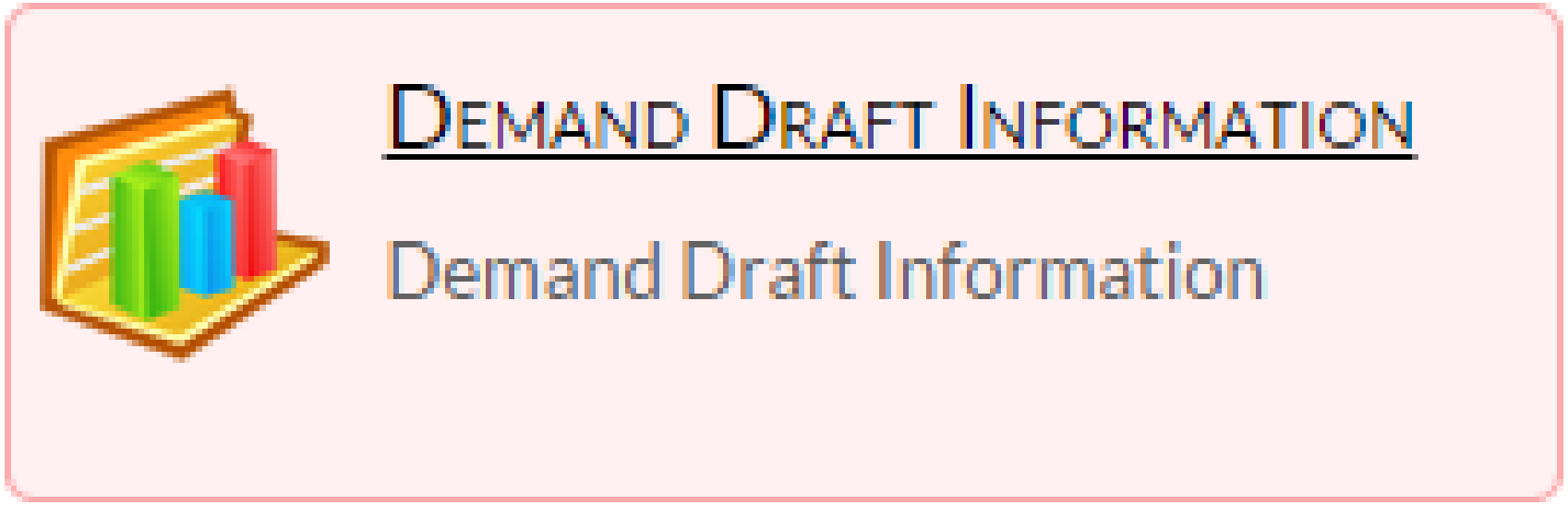
Course Orientation Programme

Batch Name Mumbai_OP_01

Search

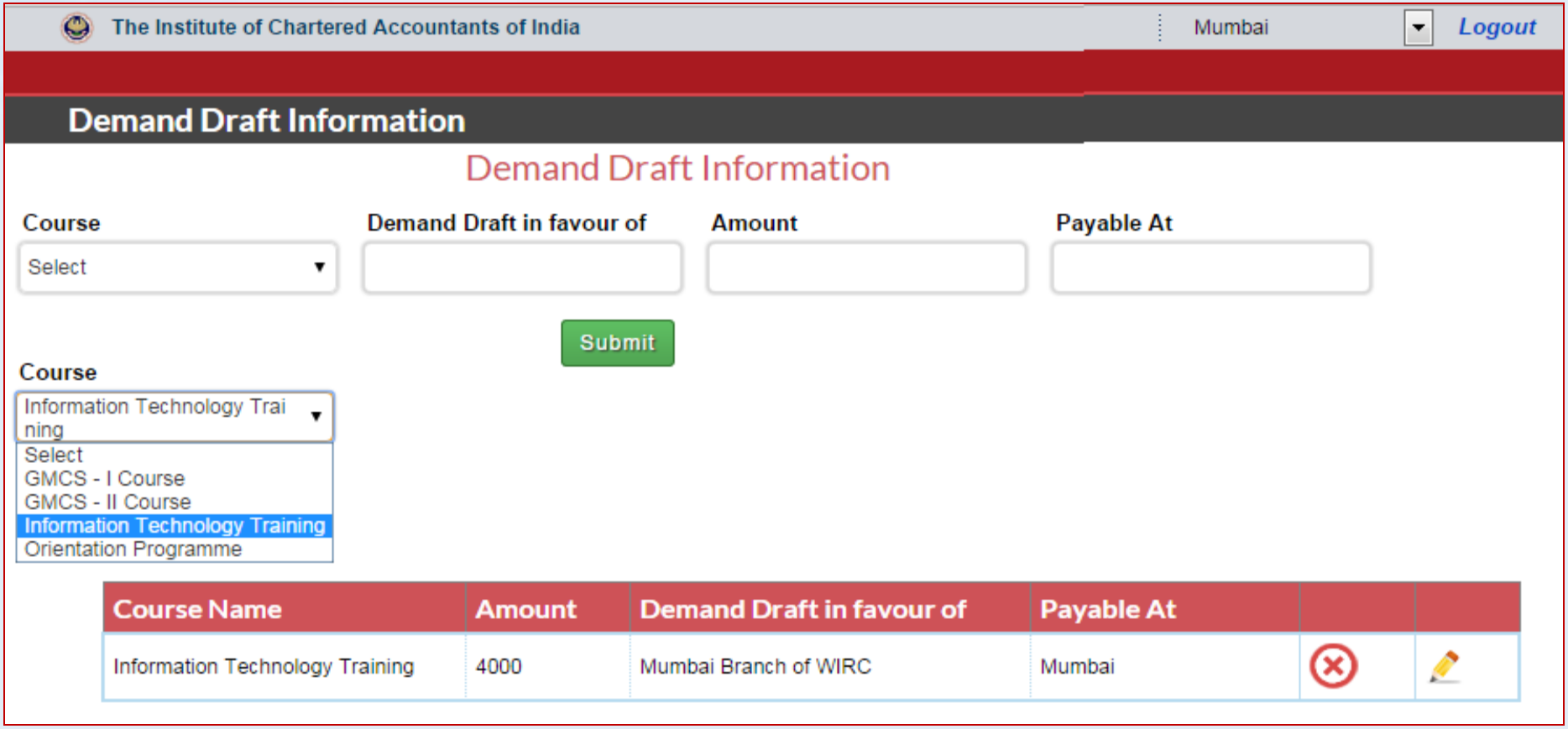
Faculty Name	Subject Name	Faculty Schedule Date
Mayur Kumar	Computer Fundamentals	2014-07-10 to 2014-07-10
Nikita Dhanesh Kawar	Accounting package (Tally ERP)	2014-08-01 to 2014-08-06
Pooja Joshi	MS-PowerPoint	2014-07-22 to 2014-07-22
Pragati Tandon	ICAI - Software for Chartered Accountants in Practice	2014-08-07 to 2014-08-07
RAMESHA SHETTY	E-Filing	2014-08-08 to 2014-08-08
RUPAL DHIREN HARIA	Project Work & Presentation	2014-08-10 to 2014-08-10
Shwetal K Shah	Web Technology / E - Filing	2014-08-09 to 2014-08-09

Demand Draft Information



The POU can add and update Demand Draft Information for specific courses with fields such as – Course Name, Amount, Demand Draft in Favour of and Payable At.

The same information can be viewed by students for the selected POU.



Batch Information

In this menu, POU can view course wise entire details of the existing batches.

The Institute of Chartered Accountants of India

Student Registration in Batch

Student Registration in Batch

Course

Information Technology Training ▾ Get List

Batch Name/ No	Total Batch Size	Batch Size	Seats filled in Batch size	Reserve Size	Seats filled in reserve size	From Date	To Date

Add / Update Venue

ADD/UPDATE VENUE

The POU can view the details of venues that are to be used for the purpose of conducting various courses.

The Institute of Chartered Accountants of India | Mumbai | Logout

Venue Detail

Venue

Branch Code: MUMBAI

Branch Name: MUMBAI

Address: ICAI Tower, Plot No C - 40, G Block, Opp MCA Ground, Next to Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400051.

State: Maharashtra

City: MUMBAI

PinCode: 400051

Add New Address

Address	City	State	
ICAI Tower, Plot No C - 40, G Block, Opp MCA Ground, Next to Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400051.	MUMBAI	Maharashtra	⊗

Here POU will add the venue with details such as Address, Contact Person, Email and Phone No.

Venue Detail

Address

ICAI Tower, Plot No C - 40, G Block, Opp MCA Ground, Next to Standard Chartered Bank, Bandra Kurla Complex, Bandra (East), Mumbai - 400051.

State

Maharashtra

City

MUMBAI

PinCode

400051

Contact Person

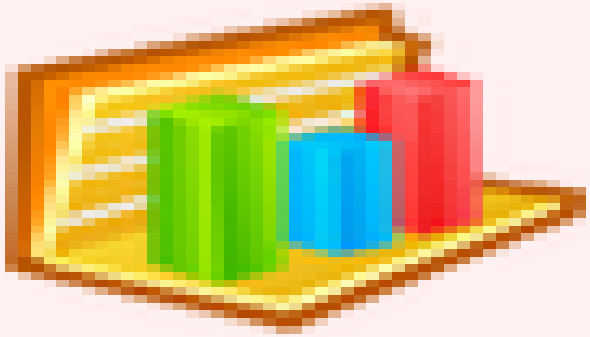
Email

Phone

Mobile

Add Address | Cancel

Reports



REPORTS

The Institute of Chartered Accountants of India

Mumbai

Reports

Report Dashboard

ITT Batch Commencement Report

ITT Batch Commencement Report.

ITT Batch Completion Report

ITT Batch Completion Report.

ITT Batch Final Report

ITT Batch Final Report.

Monthly Report for ITT Course

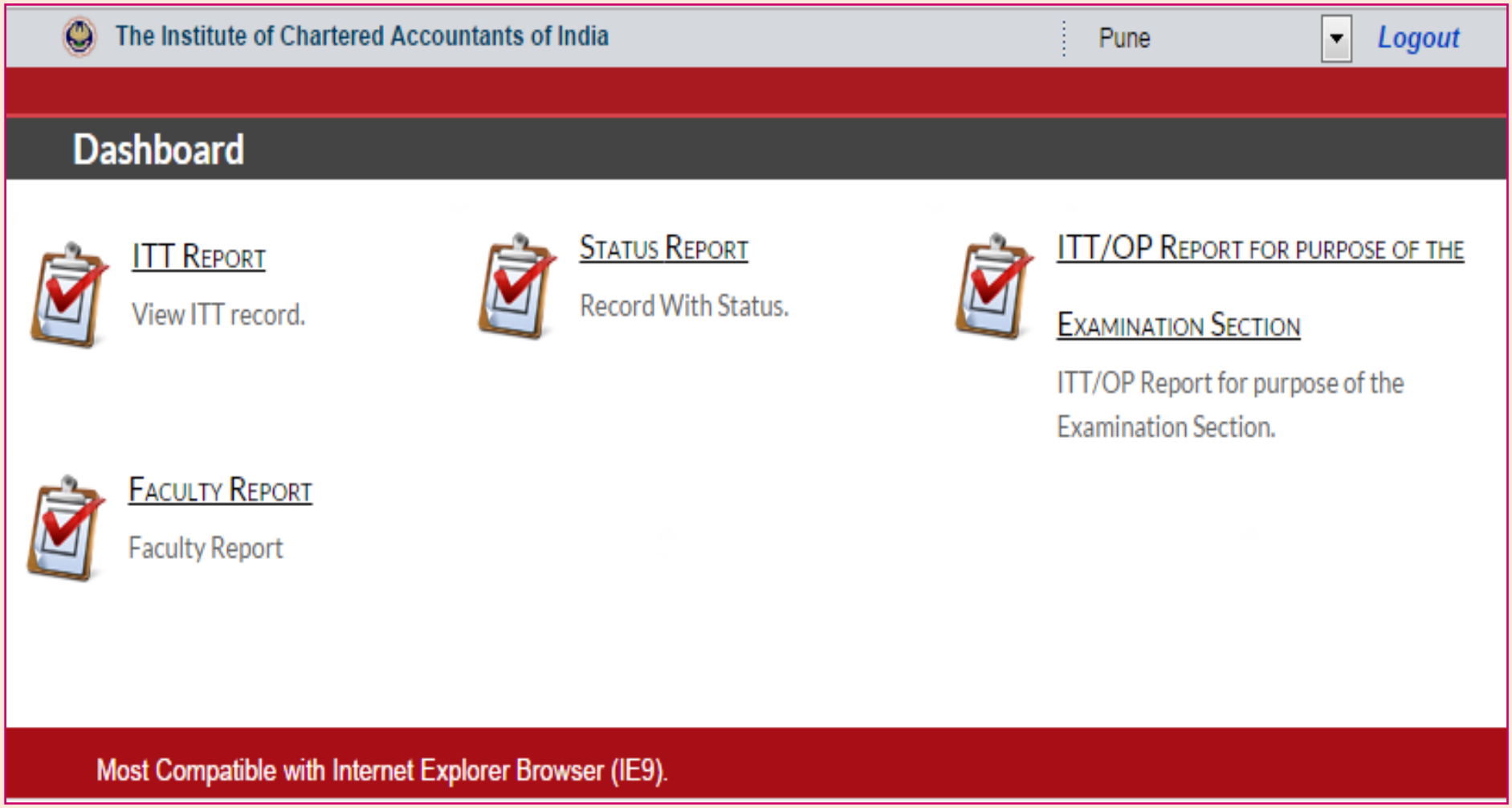
Monthly Report for ITT Course.

Most Compatible with Internet Explorer Browser (IE9).

Regional Office User Section

Regional Office User

The Regional Office user can view and extract entire details of the centres conducting various courses under them.

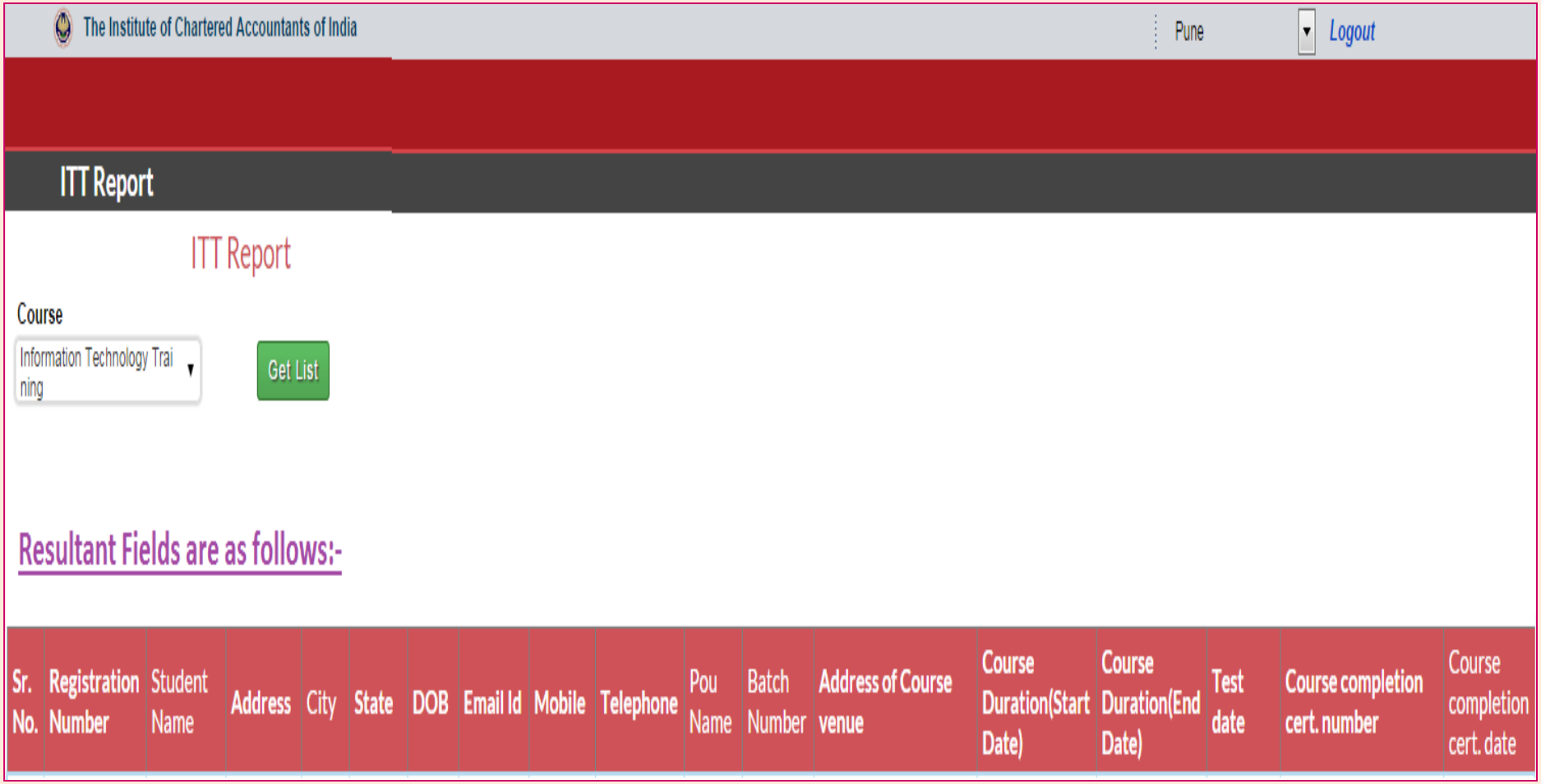


ITT Report

ITT Report

View ITT record.

By using this menu Regional Office user can view and extract details related to ITT course.

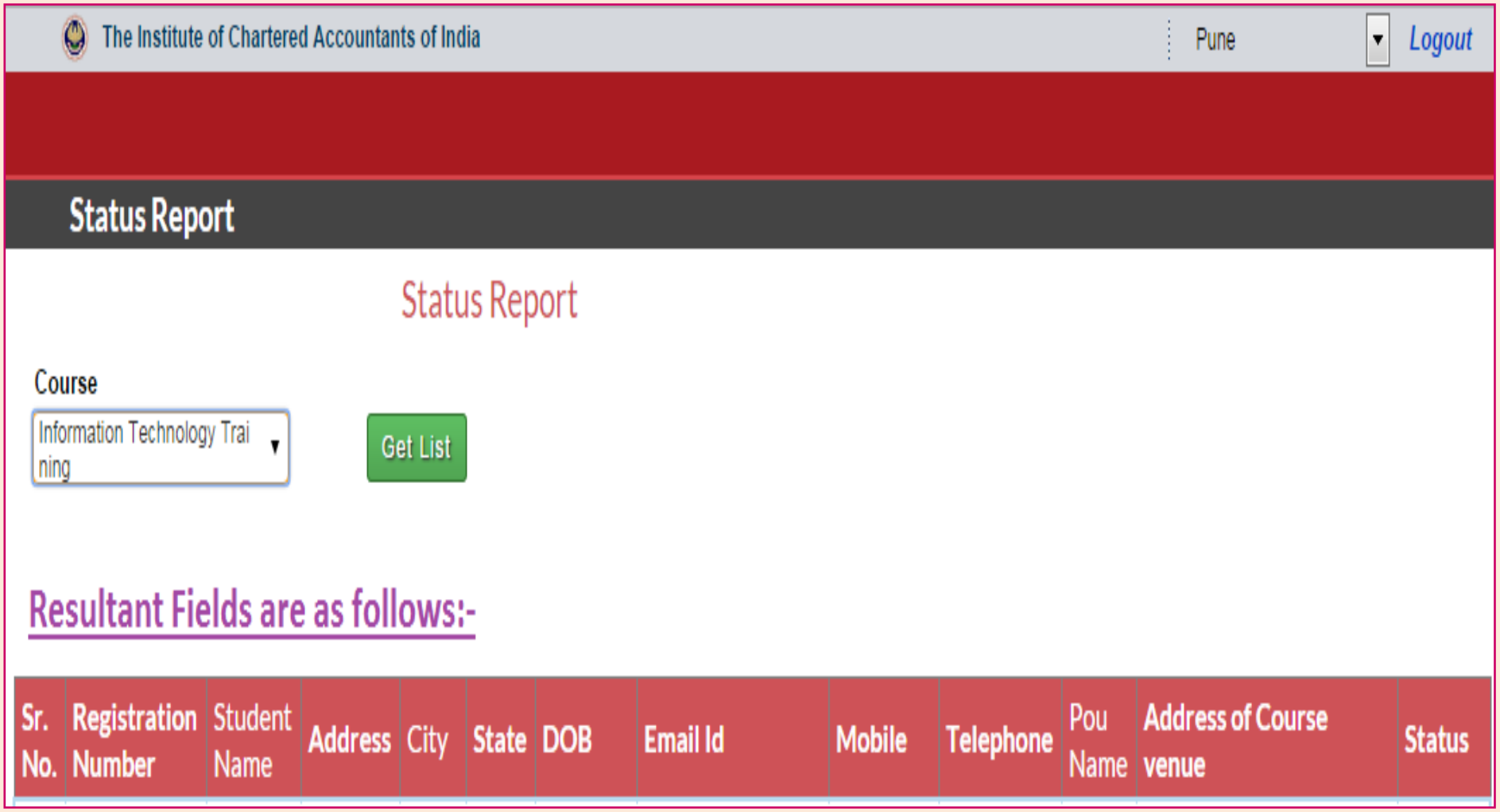


Status Report

STATUS REPORT

Record With Status.

By using this menu Regional Office user can view and extract details related to students for various course.

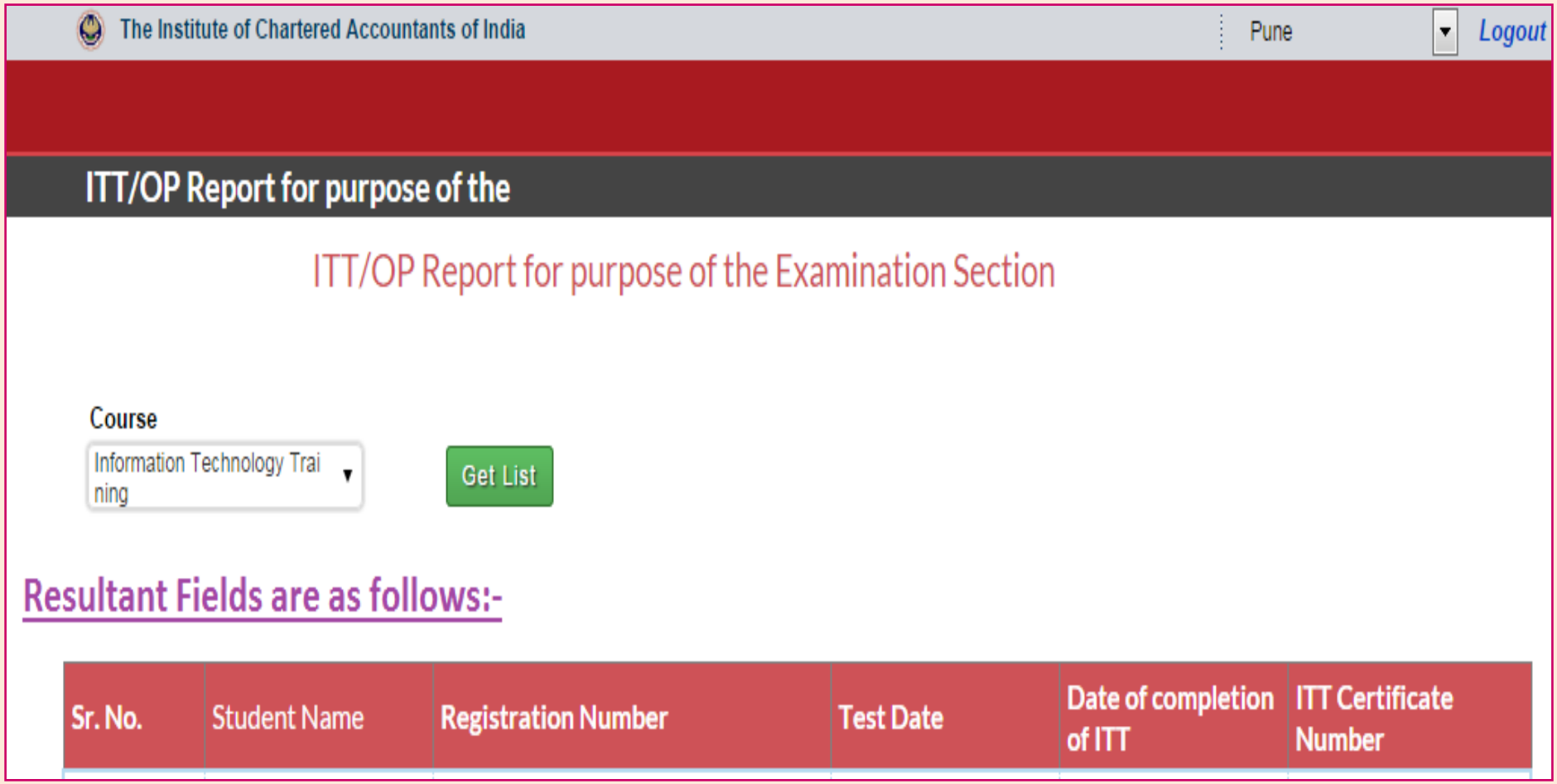


ITT / OP Report for Examination purpose

ITT/OP Report for purpose of the Examination Section

ITT/OP Report for purpose of the Examination Section.

By using this menu Regional Office user can view and extract information of the students of ITT and Orientation Programme course that is used for the purpose of examination.

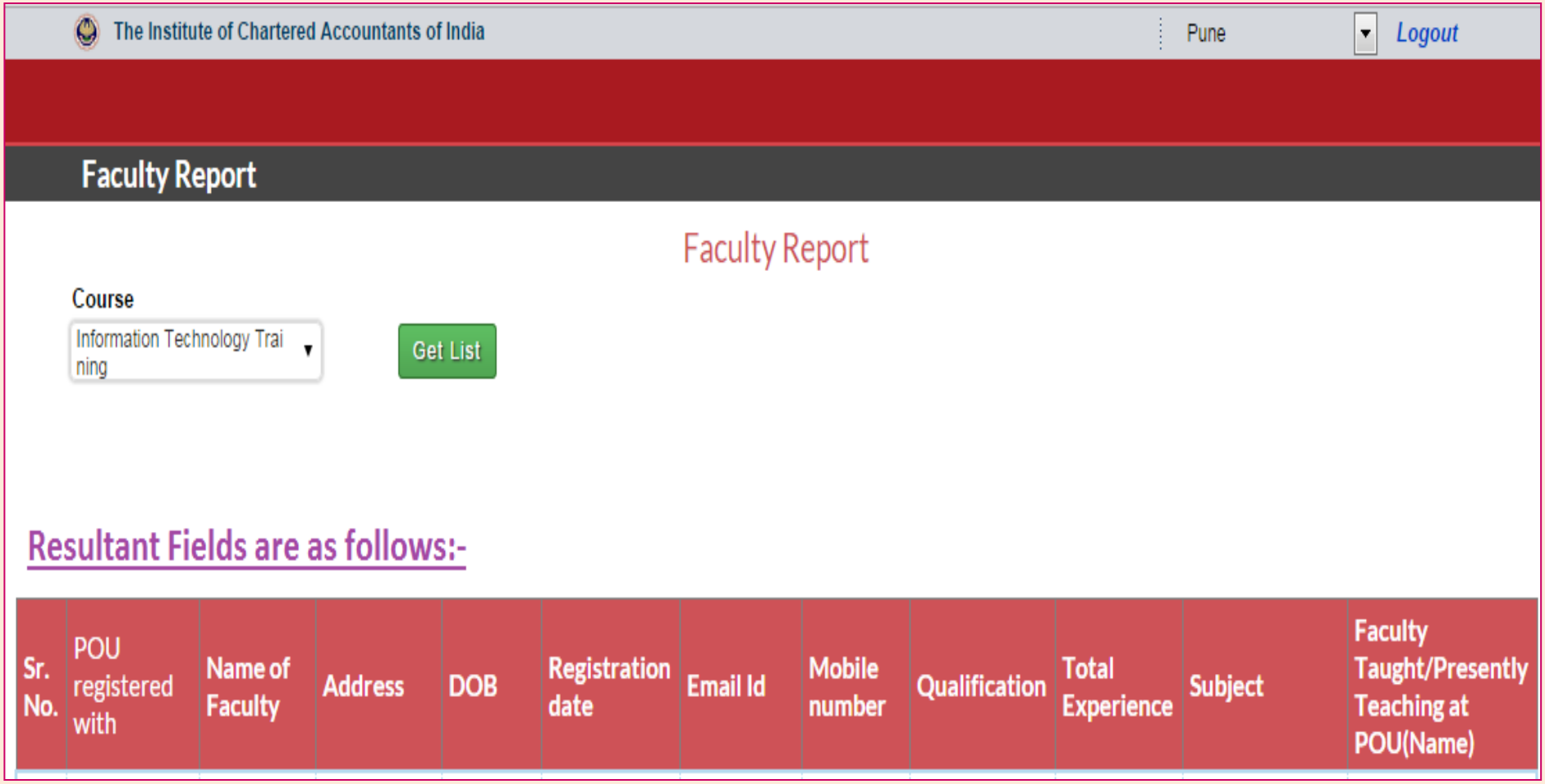


Faculty Report

FACULTY REPORT

Faculty Report

By using this menu Regional Office user can view and extract details related to the faculties teaching for various courses.



THANK YOU